



**Università  
degli Studi  
di Ferrara**

**IUSS**

Istituto Universitario  
di Studi Superiori  
IUSS-Ferrara 1391

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**Open Competition  
based on academic qualifications and examinations for admission to  
Research Doctorate courses**

**XXXVIII Cycle – Academic Year 2022/23**

**Deadline for applications: 25<sup>th</sup> July 2022 at 12.00 (Italian time)**

**Art. 1**

**Purposes of the announcement and general rules**

The University of Ferrara announces an open competition based on academic qualifications and examinations for the admission to the following Research Doctorate courses – XXXVIII Cycle, academic year 2022/23:

1. **European Union Law and National Legal Systems**
2. **Physics**  
(in cooperation with National Institute for Nuclear Physics – INFN; Polish Academy of Sciences - IFJ PAN – Krakow – PL)
3. **Mathematics** (in cooperation with Università degli studi di Parma and Università degli studi di Modena e Reggio Emilia)
4. **Translational Neuroscience and Neurotechnologies**  
(in cooperation with Istituto Italiano di Tecnologie – IIT)
5. **Chemistry**  
(in cooperation with Polish Academy – Department of Chemistry – University of Wrocław – PL)
6. **Engineering Science**
7. **Life Sciences and Biotechnology**
8. **Medical, Omics and Oncological Sciences**
9. **Environmental Health Sciences**
10. **Humanities**  
(in cooperation with Pontificia Universidade Católica do Paraná PUCPR – Brasile)
11. **Environmental Sustainability and Wellbeing**
12. **Advanced Therapies and Experimental Pharmacology**

The effective admission to the courses listed above is subject to verification by ANVUR about the completion of the requirements established by Ministerial Decree 226/2021 for the activation of the courses already accredited, and the release of accreditation by the Ministry of Education, University and Research for the courses of new institution. In case of lack of accreditation and/or failure in activating one or more doctoral programs, any selection proceedings already complied will be void.

The Research Doctorate courses are three years in length and will start on November 1<sup>st</sup>, 2021.

For each of the aforementioned courses, research topics, available positions, admission requirements and specific information concerning the selection and evaluation criteria pertaining to the creation of the ranking tables, are listed in the attached description sheets, and are an integral part of this announcement.

Available places will be assigned according to the ranking lists mentioned in art. 10 of this announcement.

Applicants holding a degree awarded by a foreign institution, including those holding fellowships or other kind of financial support, will participate to the selection at the same conditions as all other applicants; reserved positions indicated in art. 8 below, will be listed in each course description sheet.

The selections schedule will be decided by the Board of Professors of each doctoral course within the deadline of the announcement and shall be notified promptly and published at the following web page:

<http://www.unife.it/studenti/dottorato/concorsi/commissioni>.

Scholarships, training contracts, and any other forms of financial support from research funds or other University resources, including research grants, as well as the number of available positions may be increased based on the funding availability deriving from public and private entities. These additional positions will be published before the expiration date of this announcement.

Failure to conclude agreements with external organizations for the financing of scholarships and / or other equivalent forms of research support, even if mentioned in the announcement, reduces the total number of ordinary places.

**This announcement has to be considered an official notification.**

Any changes and integrations will be published **exclusively** on the website:  
<http://www.unife.it/studenti/dottorato/it/concorsi/selection>.

All communications with applicants concerning this announcement will occur via e-mail. For this purpose, the University of Ferrara will use the e-mail address given by the applicant during the registration process, as illustrated in the following art. 5.

The University Administration takes no responsibility in the event of loss of communications due to errors in the address or e-mail provided by the applicant, by failure or late notification of address changings, or for any postal or telecommunication errors not attributable to the Administration.

This announcement is available in Italian and English in accordance with Italian laws and regulations on Ph.D. qualifications, and the University of Ferrara’s regulations in matter of Ph.D. Courses.

**Art. 2**  
**Positions deriving from DD.MM. 351/2022 and 352/2022**

**A)** The Italian Ministry for University and Research, issued the Ministerial Decree (D.M.) 351/2022 and assigned to universities resources based on the PNRR (Piano Nazionale di Ripresa e Resilienza – National Recovery and Resilience Plan), Mission 4, component 1 “Strengthening of the educational services: from nursery schools to universities” – Investment 3.4 “Advanced teaching and university skills” and Investment 4.1 “Extension of the number of research doctorates and innovative doctorates for public administration and cultural heritage”.

The University of Ferrara selected the research projects to activate as part of the University doctoral courses accredited for the XXXVIII cycle.

These projects, pursuant the above-mentioned Ministerial Decree 351/2022, are:

- a. consistent with the objectives and purposes of the (EU) Regulation 2021/241; with the general strategy and with the detailed Sheet of the PNRR component;
  - b. aimed at achieving results measured in reference to milestones and targets that may be assigned to the Investment, within the terms that are established by the Plan;
  - c. compliant with the “do not cause significant damage” (DNSH) principle, pursuant to art. 17 of the (EU) 2020/852 Regulation; and coherent with the technical guidelines prepared by the European Commission (European Commission communication 2021/C58/01);
  - d. suitable for addressing and bridging gender inequalities;
  - e. in support of the participation of women and young people, also in accordance with the provisions of the Decreto-Legge (Decree) 31 May 2021, n. 77 (so-called “Decreto Semplificazioni” – “Simplifications Decree”), that was modified by the law 29 July 2021, n. 108, related to the management of the PNRR – National Recovery and Resilience Plan.
- The summary of the research projects selected in favor of the Doctoral Programs promoted by the University of Ferrara is in the following scheme:

	<b>Scholarships number</b>	<b>Mission 4, component 1, line of investment:</b>	
A	<b>1</b>	M4C1 Inv. 3.4 – Awarding of new three-year PhD courses in programs dedicated to digital and environmental transitions	
B	<b>7</b>	M4C1 Inv. 4.1 – Extension of the number of research doctorates and innovative doctorates for Public Administration and cultural heritage	PNRR PhD Programmes
C	<b>6</b>		Public Administration PhD Programmes
D	<b>2</b>		Cultural Heritage PhD Programmes

The interventions that are the target of such initiatives must also:

- a. cover disciplinary and thematic areas consistent with the needs of the country, as well as the regional territories affected by the program, in terms of highly qualified figures oriented to meet the innovation needs of the companies referred to in the PNRR;
- b. provide for the implementation of the entire doctoral, training, research and evaluation path at the administrative and operational headquarters of the beneficiary University, without prejudice to the periods of study and research at the company and abroad. These periods at the company and abroad must be planned consistently with the training and research activities that are provided for at the site of the proposing body;
- c. ensure that the PhD student can use qualified and specific operational and scientific facilities, that must be in accordance with the law, in order to develop the study and research activities, including (if relevant with the type of course) scientific labs, libraries, data-bases and so on;

- d. provide for the implementation of didactic activities for linguistic and computer science improvement; for research management; for the knowledge of European and international research systems, for the enhancement of research results and intellectual property;
- e. promote the enhancement of research results and guarantee the protection of intellectual property by ensuring open access to the research results and to the relevant data in the shortest time and with the least limitations, according to the "Open Science" and "FAID Data" principles. Ensure compliance with the PNRR horizontal principles (environmental sustainability; sustainable development; equal opportunities and non-discrimination; accessibility for disable persons).

The PhD programs include periods of study and research in companies for a minimum of six (6) months to a maximum of twelve (12) months and periods of study and research abroad for a minimum of six (6) months to a maximum of eighteen (18) months as specified below:

	Periods abroad	Periods in companies
programs dedicated to digital and environmental transitions	mandatory	mandatory in companies or research centers
PNRR PhD Programmes	mandatory	optional
Public Administration PhD Programmes	mandatory	mandatory in companies, research centers or Public Administrations
Cultural Heritage PhD Programmes	mandatory	mandatory in companies, research centers or Public Administrations, including museums, Institutes of the Ministry of Culture, archives, libraries

**B)** Furthermore, the Italian Ministry for University and Research, with the D.M. (Ministerial Decree) 352/2022 assigned resources, based on the PNRR, Mission 4, component 2 "From Research to Business" – Investment 3.3 "Introduction of innovative PhD Programs that respond to the innovation needs of businesses and promote the recruitment of researchers by enterprises", for the activation of dedicated doctoral programs, with the contribution and involvement of businesses.

The University of Ferrara selected the companies to participate in the co-financing of the scholarships and selected the research projects to activate as part of the University doctoral courses accredited for the XXXVIII cycle. These projects, pursuant to the above-mentioned Ministerial Decree 352/2022, are:

- a. consistent with the objectives and purposes of the (EU) Regulation 2021/241; with the general strategy and with the detailed Sheet of the PNRR component;
- b. aimed at achieving results measured in reference to milestones and targets that may be assigned to the Investment, within the terms that are established by the Plan;
- c. compliant with the "do not cause significant damage" (DNSH) principle, pursuant to art. 17 of the (EU) 2020/852 Regulation, and coherent with the technical guidelines prepared by the European Commission (European Commission communication 2021/C58/01);
- d. suitable for addressing and bridging gender inequalities;
- e. in support of the participation of women and young people, also in accordance with the provisions of the Decreto-Legge (Decree) 31 May 2021, n. 77 (so-called "Decreto Semplificazioni" – "Simplifications Decree"), that was modified by the law 29 July 2021, n. 108, related to the management of the PNRR – National Recovery and Resilience Plan.

Furthermore, the Interventions to which the initiative is destined must:

- a. be related to disciplinary and thematic areas, that must be consistent with the needs of the Country, as well as the regional territories affected by the program, in terms of highly qualified figures oriented to meet the innovation needs of the companies referred to in the PNRR;
- b. provide for the implementation of the entire doctoral, training, research and evaluation path at the administrative and operational headquarters of the beneficiary University, without prejudice to the periods of study and research at the company and abroad. These periods at the company and abroad must be planned consistently with the training and research activities that are provided for at the site of the proposing body;
- c. ensure that the PhD student can use qualified and specific operational and scientific facilities, that must be in accordance with the law, in order to develop the study and research activities, including (if relevant with the type of course) scientific labs, libraries, data-bases and so on;
- d. provide for the implementation of didactic activities for linguistic and computer science improvement; for research management; for the knowledge of European and international research systems, for the enhancement of research results and intellectual property;
- e. promote the enhancement of research results and guarantee the protection of intellectual property by ensuring open access to the research results and to the relevant data in the shortest time and with the least limitations, according to the "Open Science" and "FAID Data" principles.
- f. Ensure compliance with the PNRR horizontal principles (environmental sustainability; sustainable development; equal opportunities and non-discrimination; accessibility for disable persons).

All PhD programs include periods of study and research in companies for a minimum of six (6) months to a maximum of twelve (12) months and periods of study and research abroad for a minimum of six (6) months to a maximum of eighteen (18) months.

Regarding the positions financed under the aforementioned initiatives, the titles of the selected research projects are shown in the attached competition records of each Course, which are an integral part of this announcement. <http://www.unife.it/studenti/dottorato/concorsi/ordinario>.

Furthermore, on page <https://www.unife.it/studenti/dottorato/it/concorsi/dm-351-e-352> you can consult the descriptive sheets of all individual topics, that provide suitable information and allow candidates to prepare and adequate research project.

### **Obligations relating to doctoral programs funded under the DD.MM. 351/2022 and 352/2022**

In addition to the obligations for doctoral students, that are in the Regulations about Research Doctorates, issued with Rector Decree (D.R.) Rep. No. 448/2022 of 25/03/2022, the winners of a scholarship associated with research projects relating to DD.MM. 351/2022 and 352/2022 undertake to:

- Present a report every six months indicating the time commitment (articulated in months at the company, in site at UNIFE and abroad) and a summary of the main activities the PhD Student carried out; the report must be written through the appropriate online platform and using the forms therein;
- Ensure compliance with the communication and information obligations, provided for by art. 34 of the EU Regulation 2021/241. All documents must have the European Union logo and must indicate that the Programme is funded under the PNRR Italian Plan, with explicit reference to the EU funding and to the NextGenerationEU programme. It is mandatory to provide adequate dissemination and promotion to the Programme, online, via web and through social media, as requested by the PNRR Communication Strategy;
- Comply with the "do not cause significant damage" (DNSH) principle, to the environment goals, pursuant to art. 17 of the (EU) 2020/852 Regulation.

Furthermore, they are obliged, **under penalty of revocation of the scholarship**, to:

- Carry out the PhD program consistently with the project admitted for funding, unless the Ministry of the University and Research grants the necessary authorization to the previous request;
- The spend a mandatory period of study and research abroad (minimum 6 months, maximum 18 months) before the end of the PhD Course;
- The spend a mandatory period of study and research in a company (minimum 6 months, maximum 12 months) before the end of the PhD Course, as provided by the rules for scholarships funded within what is provided in **DM 351/22, referred to programs dedicated to digital and environmental transitions, to the Public Administration and to the cultural heritage**;
- The spend a mandatory period of study and research in a company (minimum 6 months, maximum 12 months) before the end of the PhD Course, as provided by the rules for scholarships funded within what is provided in **DM 352/22**.

At the end of the competition process, candidates that will be recipients of the scholarships as per the paragraphs **A)** and **B)** of this article must proceed with the enrolment in the PhD Course, in accordance with the procedures and timing indicated in art. 12.

Subsequently, the Ministry of the University and Research (MUR) will verify the eligibility for support within the PNRR projects and ANVUR (National Agency for the University and Research System Evaluation) will verify that the project are consistent with the DM 351/22 or DM 352/22 requisites.

Once both evaluations are complete, MUR will communicate the allocation of the final funding that will be due to each University.

Therefore, the actual activation of the indicated positions is subject to the positive evaluation of consistency and eligibility, in order to receive the ministerial funding.

### **Art. 3 Admission Requirements**

Applicants, without any limitation of age nor citizenship, must hold one of the following qualifications before this announcement deadline:

- a) An Italian degree known as "Laurea specialistica/magistrale" or a degree awarded prior to approval of Ministerial Decree D.M. n. 509 of 3 November 1999, updated with D.M. n. 270 of 22 October 2004, n. 270;
- b) Master (second level) degree;
- c) An equivalent foreign academic qualification awarded abroad considered equivalent to the Italian degree in terms of duration, level and area of study, which allows the holder to undertake Ph.D. studies.

Candidates who will achieve the necessary requirements for accessing the doctorate within **November 1<sup>st</sup> 2022** are also accepted. Should this be the case, applicants must inform IUSS Office via e-mail at [dottorato@unife.it](mailto:dottorato@unife.it) by

**November 1<sup>st</sup> 2022**, sending a declaration with the specifics of the degree and the degree achieved.

Additional requirements or specific qualifications will be listed in the attached description sheets, forming an integral part of this announcement.

All candidates are admitted to the selection procedure, under condition that their applications are verified according to the correspondence with the requirements set out in this announcement, in line with art. 43 of DPR n. 445 of 28 December 2000. The University may, at any time during the proceedings, even after the start of doctoral courses, carry out checks about the truthfulness of the declarations and request the submission of original documents. The University may, at any time and by order of the Rector, exclude candidates who do not meet the admission requirements from the selection process.

**Those already enrolled on the same doctoral Course cannot apply for admission.**

#### **Art. 4 Degrees awarded by foreign Universities**

The eligibility of a degree awarded by a foreign university, for the sole purpose of the admission to the doctorate, will be decided by the Selection Committee in accordance with Italian Law and that of the country in which the degree has been awarded, and in accordance with international treaties and agreements regarding the proof of recognition of qualifications.

The submission of online applications automatically implies the recognition of the eligibility of the degree awarded abroad. Applicants should therefore attach to their application the following documents:

- a) Certificate or transcript containing a full academic record of the candidate's career, including marks from all years. EU citizens may submit a self-declaration certifying the possession of an academic qualification, according to DPR n. 445/2000 and subsequent amendments and additions;
- b) In the case where the aforementioned document is not in Italian or English, the applicant must provide a certified translation of it;
- c) Any other document that could be useful to the Selection Committee for the evaluation of the candidate's degree. (Diploma Supplement, for candidates holding a degree awarded in an EU country, such as; "Dichiarazione di Valore in loco" (declaration of value), issued by the Italian Authorities in the Country in which the degree was awarded, for applicants holding a degree awarded in a NON EU country; etc.).

#### **Art. 5 Selection Application Form**

The application form for admission to the selection procedure, including all mandatory documentation, must be drawn up and sent, under penalty of exclusion, **by July 25, 2022 – at 11:59 am (Italian time)** using of the appropriate online procedure, available at the following link: <https://pica.cineca.it/unife/>

You can find all information for registration and access to the procedure at the links:

<https://pica.cineca.it/unife/dottorati38>

<http://www.unife.it/studenti/dottorato/ordinario> - Guideline "Help\_38.pdf"

You can access the procedure for submitting the admission application also using SPID (Public Digital Identity System). This procedure is available only for candidates already living in Italy). You can do so by choosing the University of Ferrara from the page of the available federations.

The application is completed by entering the requested information and enclosing the documents indicated in the form regarding the course each candidate is interested in.

**Files must be in pdf-Adobe format only: maximum size 30 Mb for each attachment.**

Files must be named with the candidate's number, surname, name, file name. For example: 1\_surname\_name\_curriculum.pdf. Should there be files with more pages, add a number at the end, i.e.: 1\_surname\_name\_curriculum\_2.pdf

The application must contain the candidate's personal data, the residence, phone number, e-mail address, and the citizenship.

For all legal purposes the application is to be considered as a self-certification, pursuant to article no. 46 and 47 of the Italian Presidential Decree 445/2000 and subsequent amendments, for all the data contained in the application and in all the enclosed documents.

Candidates who intend to apply for the specific positions listed below must select the type of position and/or the type of fellowship for specific research topics in their application:

- Positions reserved for company employees, who are engaged in highly qualified activities (intersectorial doctorates);
- Positions with high-apprenticeship contracts;
- Positions reserved for Public bodies employees, who are engaged in highly qualified activities and who will keep their salary;
- Scholarships for a specific research topic. These topics are duly explained in the attached forms, which are an integral part of this announcement.

Candidates who request to compete for scholarships for a specific research topic are NOT precluded from applying to the ordinary scholarship positions.

Once the application has been completed and submitted, candidates will receive an email to confirm the submission process finished and they will receive an identification code, which is essential for any communication with CINECA and the IUSS Office.

It is the candidates' responsibility to verify the correct procedure conclusion. Complaints will not be accepted for any malfunctions of the computer system due to overloads near the deadline.

Applications that at **12.00 (Italian time) on July 25, 2022** are incomplete in the compilation and/or in the mandatory attachments will be excluded.

**In no case, additions to the documentation will be accepted after the deadline for the call.**

Candidates wishing to participate in the competition for more than one doctoral course must submit an application for each course and attach the required documentation for each application.

Candidates are invited to complete the application for participating in the competition well in advance of the deadline for participating in the competition.

#### **Art. 6**

#### ***Support for candidates with disabilities or with specific learning difficulties (SLD)***

Candidates with disabilities and/or with Specific Learning Disorder (SLD) can report their needs, which will be taken into account in the organization of the test. These Candidates are required to fill-in the appropriate "Aids/Additional time" section, indicating the aids required for carrying out the tests, and they have to attach one or more admitted certifications, referred to in the following paragraph, in a .pdf format.

#### **Admitted certifications**

According to Law no. 104/1992 (and its eventual changes and additions) and Law no. 170/2010 (and its eventual changes and additions) applications will be admitted with at least one of the following certifications:

- Valid certificate of disability, issued by the competent medical commission pursuant to Law no. 295/1990;
- Valid certification of handicap, issued by the competent medical commission for the local Health Service, pursuant to Law no. 104/1992;
- SLD diagnoses issued by the National Health Service or by specialists accredited by the Region. Certifications must be issued no longer than 3 (three) years from the expiration date of the present call, or must be issued after the Candidate turned 18;
- Other certifications that the Italian law make equal to the above mentioned certifications.

Candidates must upload the certifications that **must be readable and complete in each and all pages.**

Once the Candidates complete the registration procedure for the enrollment in the selection, they have to open a ticket on SOS ([sos.unife.it](http://sos.unife.it)) - Settore Servizio Disabilità e DSA - and write the registration number they received for their procedure. The ticket must be open within the Call expiration date.

#### **Candidates with disabilities or with SLD, who are resident in foreign countries**

Candidates with disabilities and/or with SLD who are resident in foreign countries, who intend to use the aids or the compensatory measures, must submit – according to the above procedure – a certification to certify the disability or SLD issued in the country where they are resident. They must attach a sworn translation of the certificate in Italian or English.

#### **Evaluation of requests and granting of aids or compensatory measures for Candidates with disabilities or with LSD**

The requests by Candidates with disabilities and/or SLD will be accepted with reserve and will be evaluated by the Coordination of Inclusion Policies – Disability and SLD Service – after hearing the possible opinion of experts in the field of disabilities and SLD.

It will be the responsibility of the Disability and SLD Service to communicate to the Candidates which aids or compensatory measures will actually be granted. The Service will do so before the Candidates carry out the test.

#### **Art. 7**

#### ***Admission procedure***

Selection procedures are shown in each enclosed description sheet, which form an integral part of this announcement and are published on the following web page:

<http://www.unife.it/studenti/dottorato/it/concorsi/selection> .

The evaluation of qualifications and the interview will be held within September 16<sup>th</sup> 2022.

Before the notice deadline, a timetable regarding the selection will be published at the following web page: <http://www.unife.it/studenti/dottorato/concorsi/commissioni>.

The timetable regarding the selection has to be considered as an official notification.

**Candidates will not receive any personal notice about the selection procedures.**

Applicants do not have to attend the meetings regarding the evaluation of qualifications.

The evaluation committee has a total of 80 points at its disposal.

Evaluation criteria, including the minimum requirements for admittance to the interview, are outlined in each description sheet.

The evaluation of qualifications results and the admission to the interview will be published on the web page: <http://www.unife.it/studenti/dottorato/it/concorsi/selection>

In order to participate to the interviews, applicants must provide and show a valid passport or other ID at the indicated venue and date. More information in this regard will be available at the following page: <http://www.unife.it/studenti/dottorato/concorsi/commissioni>.

For identification purposes, and under penalty of exclusion from the selection procedure, each candidate is required, before the interview begins, to produce the same identity document that the candidate sent as attachment to the application. Interviews are public.

Oral tests can be carried out in a language other than Italian, only and exclusively if established in the information-form related to the chosen doctoral course.

Each judging committee will provide the oral tests calendar, which will be published at the following link: <http://www.unife.it/studenti/dottorato/it/concorsi/ordinario>

In order to be admitted to the research doctorate course, the applicant must obtain a final score of at least 60 points. The final score is the sum of the points given during the assessment of qualifications and the interview.

In the case of scholarships concerning a specific research topic, the examiners will evaluate the suitability of the candidate to enter the doctoral course, together with the suitability of the candidate for the specific research theme.

#### **Art. 8**

#### ***Positions reserved for graduates from foreign universities, foreign scholarship holders or students included in International Mobility projects, Development Cooperation projects***

Candidates with foreign qualifications, including those involved in international mobility programmes and foreign scholarship holders can apply for positions reserved specifically for them if allowed in the Ph.D. courses description sheets.

These potential reserved positions will be expressed in the specific Ph.D. Course description sheets, which are an integral part of this announcement and are published on the web page:

<http://www.unife.it/studenti/dottorato/it/concorsi/selection>.

Positions reserved for candidates with foreign qualifications could be both with or without a scholarship or other equivalent forms of financial support.

Candidates wishing to apply for these reserved places must adhere to the following conditions when enrolling via the on-line procedure available on the webpage:

<https://pica.cineca.it/unife/dottorati37/>

- **Candidates with foreign qualifications:** in addition to the requirements of the Ph.D. description sheets, applicants must refer to the information given in art.3 of this notice;
- **International scholarship holders:** in addition to the requirements of the Ph.D. description sheets, candidates must attach a document certifying the scholarship awarded by the foreign country, or a copy of the application sent to the authority responsible for the awarding of the scholarships;
- **Candidates involved in international mobility projects:** in addition to what is specified in the Ph.D. description sheets, candidates must attach a document certifying details of the grant or scholarship provided within the international mobility project;
- **Development Cooperation projects – grant holders:** in addition to what is specified in the Ph.D. description sheets, candidates must attach an acceptance letter issued by the institution cooperating in the project.

Candidates wishing to apply for positions reserved for international scholarship holders or scholarship holders involved in international mobility projects must provide evidence of such award within the deadline set on March, 31<sup>st</sup> 2023. This documentation must be sent to IUSS Office ([dottorato@unife.it](mailto:dottorato@unife.it)) by that date, or the candidate will be excluded from the Ph.D. Course.

For reserved positions, the Selection Committee will draft a specific ranking list, divided according to the types of positions. If there are no suitable applicants, positions reserved for candidates with foreign qualifications might be reassigned to other candidates.

If there are no suitable applicants, positions reserved for international scholarship holders and candidates involved in International Mobility projects that remain vacant, **cannot be given to other candidates.**

### **Art. 9** **Selection committee**

The Selection Committee is appointed by the Rector and is composed according to Art. 16 of the Regulation of Research Doctorates of the University of Ferrara issued in accordance with D.M. 226/2021.

The structure of all selection committees will be published before the announcement deadline on the web page: <http://www.unife.it/studenti/dottorato/concorsi/commissioni>.

The Selection Committees will not send any personal communication to the candidates regarding the evaluation results: it is upon Candidates' responsibility to verify the results as described in art. 7 and 10 of this announcement.

### **Art. 10** **Ranking list**

After the approval of the competition proceedings, the ranking lists will be available online at the following web page: <http://www.unife.it/studenti/dottorato/it/concorsi/selection>.

Publication of the ranking list will be the only official means of communication of the results, therefore **NO PERSONAL COMMUNICATION WILL BE SENT TO ADMITTED CANDIDATES.**

If a Candidate is eligible in more than one ranking list, he/she must choose only one course of study. The choice of Ph.D. Course made during the enrolment is considered **definitive** and it is not possible to make any changes.

### **Art. 11** **Course Admission**

Candidates are admitted to the Doctoral Course after the approval of the selection proceedings, according to the order of the respective ranking list, until the number of positions included in the competition announcement is completed.

Candidates are admitted according to the points scored in the final ranking list, until the end of the number of positions stipulated in the announcement.

**The deadline for enrolments is September 29<sup>th</sup>, 2022 – h. 11.30 a.m. (Italian time).**

If the enrolment procedure is not completed **within the deadline**, the admission to the Doctoral Course is forfeited.

In the event of equal marks, other criteria will be taken into consideration and applied:

- for positions covered by scholarships - evaluation of economic income prevails (refer to the Italian procedure called ISEE);
- For positions not covered by scholarships - the youngest candidate will prevail.

For the reserved positions, the examination Committee will make a separate ranking list, depending on the types of reserved positions.

If a candidate is successfully included in different ranking lists, he/she must choose only one Doctoral Course.

In the case of withdrawal within a month of the beginning of the first year, this position becomes vacant and will be assigned to those applicants who have a place in the ranking list considering, if necessary, the specific field of research associated with the scholarship.

Admission to all positions with a scholarship or equivalent funding deriving from departmental funds and / or funds made available by external entities is conditional on, and subject to, the audits following the formalization of the loans.

### **Art. 12** **Course Enrolment**

Winning candidates must enrol via online procedure, following the enrolment instructions for winning candidates that will be available on the web page:

<http://www.unife.it/studenti/dottorato/concorsi>.

The deadline for enrolments is **September 29<sup>th</sup>, 2022 – h. 11.30 a.m. (Italian time).**

**No other enrolment method other than the one indicated will be accepted.**

**The enrolment application will be considered completed only after submission of all the documents**



**listed in the enrolment guide.**

Those who have not regularized their position within the deadline will be considered RENOUNCERS to all intents and purposes and the vacant positions will be assigned to other candidates, according to the order of ranking.

**Art.13  
Replacements**

Eligible Candidates that cannot enrol to the Course may state their interest in covering any places that may not be taken by eligible candidates by filling in the **REPLACEMENT FORM** and sending it via email to [dottorato@unife.it](mailto:dottorato@unife.it), **within September 29<sup>th</sup>, 2022, h. 11.30 (Italian time)**.

The replacement form is downloadable at this [link](#).

**Those who do not comply with the replacement procedure will not be admitted to the reserved list.**

Anyone entitled to take over will receive appropriate communication regarding the possibility and terms of enrollment by the IUSS Office.

**Art. 14  
Scholarships**

Excluding what may be specified by particular agreements for Ph.D students' internationalization the annual gross amount of the University of Ferrara scholarship is € 16.243,00 and is subject to National Social Security contributions. Fiscal matters regarding scholarships are regulated by art. 4 Law 13<sup>th</sup> August 1984, n. 476.

The amount of the scholarship is increased by 50% for any period spent abroad, for a maximum period of 12 months. The period can be extended up to 18 months for cotutelle Ph.D programmes with external subjects or that are complying with the regulations on courses' accreditation by Universities.

The payment of the scholarship is monthly-delayed instalments.

Scholarships are granted annually and may be renewed every year for the entire duration of the Course as long as the Ph.D. student passes the annual test, which is assessed by the Academic Board, according to art. 19 of the regulations about Ph.D. of the University of Ferrara, and according to the internal regulations of each course.

In case of withdrawal or decadence within a month of the start of the courses, the Ph.D student has no right to the first instalment of his/her scholarship, nor to any other form of funding.

No other scholarships, research funds or similar forms of financial support may be added to the Ph.D scholarship, except for integration funds dedicated to abroad stays for research purposes.

In the case of scholarships not awarded to competition winners, the same will be awarded to eligible candidates according to the order of the relative ranking.

Please refer to Chapter V (Rights and duties of doctoral students) of the University Regulations for PhD programs for further provisions on the subject

**Art. 15  
Enrolment Fees**

**Candidates holding a Scholarship:**

Candidates enrolled in Research Doctorate Courses holding a Scholarship or any other kind of financial support – such as those enrolled in the Ph.D. Course with Industrial Doctorate, Salary Keep or High Apprenticeship programmes - must pay the tuition fees outlined in the table below:

Regional contribution	140,00 €
Stamp duty	16,00 €
Insurance	12,00 €
University contribution	270,00 €
<b>Total annual amount</b>	<b>438,00 €</b>

First year fees are payable in the instalments outlined below:

I Instalment: At the time of enrolment	28,00 €	Stamp Duty - 16,00 € Insurance - 12,00 €
II Instalment: within 31/01/2023	240,00 €	Regional contribution-140,00 € Contribution - 100,00 €

III Instalment (*): within 15/05/2023	170,00 €	Contribution - 170,00 €
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Reductions can be applied to Candidates holding a Scholarship, in case of particular income conditions (exemption from payment of the third installment). For further information, PhD Students will contact the **Ufficio Diritto allo Studio Studentesse e Studenti** through the SOS Online System.  
Web page: <http://www.unife.it/it/iscriviti/tasse/post-laurea/dottorato>

Candidates without a Scholarship:

According to the Law no. 232/2016, candidates enrolled to a Research Doctorate course who do not benefit from a Scholarship are exempted from fees and contributions to the University. Therefore, candidates must pay only the fixed tuition fees:

Regional contribution	140,00 €
Stamp duty	16,00 €
Insurance	12,00 €
<b>Total annual amount</b>	<b>168,00 €</b>

Candidates must pay first year tuition fees following the deadlines as shown below:

I Instalment: At the time of enrolment	28,00 €	Stamp Duty - 16,00 € Insurance - 12,00 €
II Instalment: within 31/01/2023	140,00 €	Regional contribution - 140,00 €

The above-mentioned amounts may be subject to variations in subsequent years. In the event of renunciation of studies, forfeiture or exclusion, the PhD student who enrolled **is not entitled, under any circumstances, to the refund** of the paid contributions.

**Art. 16**  
**Personal Data Protection**

Personal and sensitive data provided by candidates will be used for administrative purposes and for possible proceedings for the management of the academic career of the winners only.

The treatment of the personal data according to art. 13 of EU art. 2016/679 – General Data Protection Regulation.

The communication regarding the request for personal data is mandatory in order to evaluate the prerequisites for participation, or exclusion of the candidate from the selection process.

The personal data provided can be communicated to the Administration of the Università degli Studi di Ferrara and to related external structures within the framework of the Università degli Studi di Ferrara authorised to manage personal data under the direct control of the Owner of the Service of the Data Protection officer, exclusively for the above-mentioned purposes.

The Data Controller is Università degli Studi di Ferrara, in Via Ariosto, 35, Ferrara – Email: [rettore@unife.it](mailto:rettore@unife.it), PEC: [ateneo@pec.unife.it](mailto:ateneo@pec.unife.it);

The appointed Data Protection Officer is Lepida S.c.p.A., located in Bologna, Via della Liberazione 15, E-mail: [dpo\\_team@lepida.it](mailto:dpo_team@lepida.it), PEC: [segreteria@pec.lepida.it](mailto:segreteria@pec.lepida.it)

In order to pursue the aims mentioned in this announcement, Personal data can be transferred to the appointed Responsible of Data Treatment: Cineca Consorzio Interuniversitario, located in via Magnanelli 6/3 - 40033 Casalecchio di Reno (BO).

**Art. 17**  
**Cross-Reference Norms**

For anything not covered in this announcement, the present norms and regulations regarding Research Doctorates apply.

The person responsible for the procedure regarding the competition in this announcement is the Coordinator of the "Ufficio IUSS".

This competition announcement is available on the University of Ferrara website: <http://www.unife.it/studenti/dottorato/it/concorsi/selection>.