



**Master's Degree Course in
INNOVATION DESIGN**

Class LM-12 [Design] (pursuant to Ministerial Decree 270/04)

Department of Architecture

Jointly organised with the University of Modena and Reggio Emilia, and with the Department of Engineering of the University of Ferrara, the administrative headquarters
University of Ferrara

OPEN ONLY TO INTERNATIONAL STUDENTS REQUIRING AN ITALIAN ENTRY VISA

Selective procedures for admission

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ACADEMIC YEAR 2019/2020

DEADLINES:

Application for selection

from July 10th to August 26th 2019 by 23.59 hrs local

from August 29th to October 2nd, 2019 by 23.59 hrs local

General information

The Master's Degree in **INNOVATION DESIGN** (LM-12) is a partnership between the University of Ferrara and the University of Modena and Reggio Emilia, and is issued as a joint degree.

To apply for the course you need to complete the online application form by 28/09/2018. There is a limit of **5 places** which are open only to international students requiring an Italian entry visa.

Normal teaching activities will be delivered in English across both sites. This is a two-year course.

Any unfilled place will be offered to Italian, EU and international candidates legally resident in Italy.

EU and international candidates legally resident in Italy have the same legal status as Italian candidates. Therefore, to apply for the Master's Degree in **INNOVATION DESIGN**, they should follow the procedure outlined in the notice specifically aimed at them which is available at <http://www.unife.it/studenti/immatricolazioni-e-iscrizioni/corsi-di-studio-a-numero-programmato>.

Entry requirements and qualifications

Candidates must hold at least a First Degree or equivalent qualification gained abroad.

For qualifications gained in EU or non-EU countries, the following academic disciplines are accepted:

- Degrees in Design;
- Degrees in Industrial Engineering;
- Degrees in Computer / Information Technology Engineering;
- Degrees in Engineering Management.

The following First Level Degrees are also accepted: Economics and Corporate Management Sciences (Class L18); Master Degrees in Architecture (Class LM-4), Degrees in Economics and Marketing (Class L-33), subject to gaining at least **80 CFUs** [Crediti formativi universitari - University Study Credits] in Scientific Disciplines (SSD) [Settori Scientifico Disciplinari] and in accordance with the minimum requirements shown in Table 1 of the study programme available at <http://www.unife.it/architettura/lm.design/pages/structure-course>

Candidates must have an appropriate level of **English**, as required by the University (Level B2), in order to complete the enrolment procedure.

For the above mentioned reasons applications must include one of the following documents in digital format:

- B2 level certificate, in accordance with the common European framework, as shown in Table 2 and available at: <http://www.unife.it/architettura/lm.design/pages/english>
- minimum B2 level equivalent university qualification in English, including a course self-certification for candidates from Italian universities or by a declaration/certification from the home university for EU and non-EU candidates.
- minimum B2 level equivalent upper secondary school qualification, including a course self-certification for candidates from Italian secondary schools and by a declaration/certification from the home secondary school for EU and non-EU candidates.

PLEASE NOTE:

Candidates holding a First Degree or equivalent qualification gained abroad and delivered entirely in English are not required to include the additional language certificates described above to prove they have B2 level English.

If candidates submit minimum B2 level English Language qualifications, in accordance with the common European framework, which are not listed here, these will be evaluated by the examining board.

Any curricular integrations, in terms of university study credits (CFUs), must be gained before individual preparation can be verified. Adequate levels of scientific and technical preparation and the ability to use English fluently, including specialised vocabulary, are verified by a special Committee appointed by the Degree Programme Board.

All candidates will be **interviewed** online to verify that they are in possession of the required qualifications listed here.

The Committee will check that entry requirements are fulfilled by assessing the courses taken and the **final grade** gained, the latter is not a barrier to entry.

I round - from July 10th to August 26th 2019 by 23.59 hrs local

II round - from August 29th to October 2nd, 2019 by 23.59 hrs local

Application form:

Applications must be submitted online I round - from July 10th to August 26th 2019 by 23.59 hrs local and II round - from August 29th to October 2nd, 2019 by 23.59 hrs local through the following procedure:

- Connect to the link <http://studiare.unife.it> - User registration; personal data will be requested, date and place of birth, residence, domicile, telephone and email address. If registration is successful, a user name and password will be assigned (personal credentials) to access the next steps. These credentials will also be sent to the e-mail address provided by the student during registration. Further information can be found on the "Registration guide" downloadable at the following link: <http://www.unife.it/studenti/immatricolazioni-e-iscrizioni/It-Imcu/modalita-immatricolazione>
- Register for the entry test following the guidelines in the entry test registration guide available at <http://www.unife.it/studenti/immatricolazioni-e-iscrizioni/corsi-di-studio-a-numero-programmato>
- It is recommended to follow the above procedure in order to know if the academic certification uploaded in the application is eligible for the admission to the master degree.

Required entry qualification data:

1. **First level academic qualification translated into Italian and legalised, and certificate of the qualification gained from the foreign university** translated into Italian and legalised, showing a list of the examinations taken, the date of their conferment and the grade obtained (ECTS scale or, where ECTS grades are not adopted, an indication of the grading scale used, showing maximum, minimum and pass grades), ECTS study credits or, where ECTS credits are not adopted, the total number of course hours for each subject. Also to be included is the date the qualification was conferred.
2. **Official study programmes** of all the disciplines included in the foreign curriculum (on letterhead paper or stamped by the foreign university, without the need for

- legalisation) should be translated only if they are written in a language other than Italian, English, French or Spanish;
alternatively, the student may enclose the Diploma Supplement completed with the general and analytical sections (*only for countries that issue it*);
3. **Proof of English language proficiency level** equivalent to the European common framework minimum B2 level;
 4. A copy of a valid **identity document** which must be shown at the online interview.

IMPORTANT: the application will be considered officially submitted only when the candidate has completed the procedure and explicitly confirmed the application as described in the guide. At this point the system will send a confirmation email to the email address provided during registration. If you do not receive this confirmation e-mail or in case of an incorrect or incomplete submission of documents, please contact SOS Unife Online Support <http://sos.unife.it> and submit your query under "**Entry to set quota degree courses**". Such queries will be given the highest priority.

Entry tests

The examining committee will assess the candidates on the basis of the qualifications submitted (final grade and courses taken) and an interview. The latter will be held in English. The committee can award each candidate up to **30 points for their qualifications and an additional 20 points for the interview.**

The interview will be held remotely using a web-based audiovisual teleconference tool (eg.: Skype, Adobe Connect, GoToMeeting). To this end, candidates should include contact details with their application and have access to a webcam so that the selection committee can confirm their identity.

Candidates must show the identity document already submitted in their online application before the interview begins, or they risk of being excluded from the selection process.

Failure to provide personal contact details, failure to establish an online connection, the unavailability of the candidate on the day or the appointed time, failure to present a valid identification document, will cause the exclusion from the selection process.

Assessment of qualifications submitted

For the assessment of qualifications submitted, the committee can award up to 30 points, broken down as follows:

- Final Grade: maximum 10 points
- Courses taken (academic studies showing exams taken and relative grades): maximum 20 points

The assessment of exams taken in universities with a different grading system to the Italian one or to the ECTS, is done according to the following formula:

- $$\text{Grade} = \left[\frac{G - G_{\min}}{G_{\max} - G_{\min}} \times (I_{\max} - I_{\min}) \right] + I_{\min}$$
- Where: G = Grade to convert
- Gmin = minimum pass grade in the home university
- Gmax = maximum grade in the home university
- Imin = minimum pass grade in Italian universities (= 18/30)
- Imax = maximum grade in Italian universities (= 30/30)

The assessment of university exams taken using the ECTS grading system, is based on the following table:

ECTS exam grade	Selection grade out of thirty
A	30 cum laude
B	30
C	28
D	26
E	22

Online interview

The committee will send to SUITABLE candidates an email showing the date and time (local) of the online interview in English.

The **online interview is held in English** and will focus on the candidate's studies and aim to assess the knowledge gained from their first degree or the minimum of 80 CFUs in the scientific disciplines (SSD) shown in Table 1.

The interview will focus on the following areas of knowledge:

- History and Methods of Design
- Technology, Computer Science and Engineering applied to Design
- Chemistry, Physics and Mathematics applied to Design
- Economics, Marketing and Sociology applied to Design
- Design and Methods of Representation in Design
- Philosophy and Psychology applied to Design

The committee can award up to 20 points for the interview, broken down as follows:

- Assessment of knowledge gained: maximum 10 points
- English skills: maximum 10 points.

For organisational reasons, interviews cannot be done any day or time other than those communicated to the candidate.

The pass grade for the selection based on qualifications and interview is **30/50**.

Candidates who submit qualifications for evaluation will be sent a letter, a copy of which will also be sent to the Italian embassy/consulate of their country of residence, informing them that they will be assessed for admission to the set quota master's degree course in Innovation Design, and will be enrolled only if they attain the required position in the official pass list.

Selection committee

The selection committee is appointed by the Degree Programme Board and consists of 4 members, 1 for each of the Departments participating in the degree course.

Pass List and Enrolment

The pass grade for the selection is **30/50**.

Following selections, based on the results of interviews and on the assessment of submitted qualifications, and subject to the approval of the selection procedure, **the official pass list of successful candidates to be enrolled will be published.**

You can check your results by logging into <http://studiare.unife.it> using the same credentials as your online application, as shown in the guide.

**PLEASE NOTE THAT THIS IS THE ONLY OFFICIAL MEANS OF PUBLISHING
THE ENTRY RESULTS AND THAT CANDIDATES WILL NOT RECEIVE ANY FORM OF PERSONAL
COMMUNICATION.**

In the event of a tie, priority will be given to candidates with a higher oral test score or, alternatively, to the youngest.

Enrolment on the Master's Degree in INNOVATION DESIGN will follow the order of the pass list, until all available places are filled. Successful candidates will have to complete the enrolment process within 15 days.

Enrolment procedures will be published in the "**guide to enrolment**" available at <http://www.unife.it/studenti/immatricolazioni-e-iscrizioni/It-lmccu/modalita-immatricolazione>

For candidates holding a foreign qualification, enrolment is subject to the validation of their academic qualification gained abroad and the presentation of their application for a residence permit. For more information, visit the website of the Ministry of Education, Universities and Research: www.studiare-in-italia.it/studenti/stranieri

To complete registration, students arriving in Italy must send **original** documentation to The Incoming Students Office, Via Saragat, 2/d - Ferrara; the office's contact details and opening hours are available at <http://www.unife.it/studenti/offerta-formativa/s-s/ufficio-ingresso>. The following original documents are required:

1. **Foreign Degree/Academic Qualification gained abroad**, translated into Italian and legalised (Document Legalisation and Document Completion). The academic qualification or degree gained abroad must give access to the 2nd degree course chosen by the candidate in the foreign university system, as shown in the Declaration of Equivalent Value;
2. **The Declaration of Equivalent Value** relative to the foreign academic qualification;
3. **Pre-enrolment application** based on the ministerial form A;
4. **Two passport photos** authenticated by the overseas Italian diplomatic representation in their home country.

Candidates who are offered a place will have to complete their registration within 15 days since the receipt of the offer; failure to do this will be deemed to be a tacit rejection of the offer, regardless of any justifiable reasons for the delay.

Any remaining places will be assigned according to the order of the pass list. Candidates will be informed directly by the Incoming Student Office and will have to complete the registration within 15 days and not later than **31/03/2019**

Please note:

Each student pays an enrolment/registration fee linked to household income. This requires having an ISEE [Indicatore della Situazione Economica Equivalente - Equivalent Economic Situation Indicator] declaration, to access the benefits offered by the Right to University Study. Please note that it takes at least two weeks to get this document, so allow yourself enough time. Failure to provide this declaration will result in the maximum fees being applied.

For more information on the ISEE: <http://www.lavoro.gov.it/strumenti-e-servizi/ISEE/Pagine/default.aspx>

For all information on tuition fees, university grants/bursaries and exemptions: <http://www.unife.it/studenti/diritto-studio>.

For bursaries and study grants managed by the Regional Agency for the Right to Higher Education (ER.GO): www.er-go.it

Support for candidates with disabilities or with specific learning difficulties (SpLD)

Candidates with disabilities. Pursuant to law no. 104/1992 and subsequent modifications, candidates with disabilities can outline their particular needs, which will be taken into account when organising the test, by completing the "Help with performing tests" section in the online test registration procedure.

N.B. To validate your request and terminate the procedure you must upload a valid certificate issued by the medical commissions of local health units via the web-page headed "List of declarations of invalidity/disability/SpLD" (law no. 295/1990).

Requests will be dealt with by the Disability and SpLD Service of the University of Ferrara (for more information: tel. 0532/293366 - Monday to Friday from 9.30 to 12.30).

Please note that your personal data will remain confidential pursuant to Legislative Decree n. 196/2003.

For further information visit the following link: <http://www.unife.it/studenti/disabilita-dsa>

Candidates with specific learning difficulties (SpLD). Pursuant to law no. 170/2010 and Ministerial Decree no. 5669 of 12/07/2011, candidates diagnosed with Specific Learning Difficulties (SpLD) can outline their particular needs by completing the "Help with performing tests" section in the online test registration procedure.

N.B. To validate your request and terminate the procedure you must upload a valid certificate issued within the last 3 years by the national health service facilities, or by specialists and accredited facilities, via the web-page headed "List of declarations of invalidity/disability/SpLD".

Candidates diagnosed with SpLD are granted 30 per cent more time to complete entry tests. Requests will be dealt with by the Disability and SpLD Service of the University of Ferrara (for more information: tel. 0532/293366 - Monday to Friday from 9.30 to 12.30).

Please note that your personal data will remain confidential pursuant to Legislative Decree n. 196/2003.

For further information visit the following link: <http://www.unife.it/studenti/disabilita-dsa>

Transfer of course or studies abbreviation.

Candidates admitted to the Master's Degree in INNOVATION DESIGN after the selection process, according to the regulations for the admission to the second year of the master degree

<http://www.unife.it/studenti/immatricolazioni-e-iscrizioni/corsi-numero-programmato-2018-19/innodesign/lm-innovation-design-bando-anni-successivi.pdf>),

if eligible, may apply for a career abbreviation.

Processing of personal data

The University of Ferrara, DataController, processes the collected data in line with the new EU General Data Protection Regulation 2016/679. Further information are available on the following link: <http://ateneo.unife.it/protezione-dati-personali>

Reference regulations

The University offers enrolment to the Master's Degree in INNOVATION DESIGN (for the academic year 2018/2019) under the terms of this Application Notice.

This notice is available on the University of Ferrara website at:
<http://www.unife.it/studenti/immatricolazioni-e-iscrizioni/corsi-di-studio-a-numero-programmato>

The person responsible for managing the selection process described in this notice, up to the time of the publication of the final pass list, is Dr. Beatrice Zucchi – Head of the Incoming Students Office of the University of Ferrara.

USEFUL CONTACTS

SOS Online Student Support

<http://sos.unife.it>