

Placement Offer Form

EMPLOYER INFORMATION	
Name of Organization	GRECOTEL HOTELS AND RESORTS
Address (Offices)	EMM. PORTALIOU 23
Postal Code	741 00
City	RETHYMNO
Country	GREECE
Telephone	0030 28310 54014
Fax	0030 28310 54308
e-mail	humanc@grecotel.gr
Website	www.grecotel.com
Number of Employees	3.500
Year of Foundation	1981
Contact Person	PETRAKI ELISSAVET
Department/Function	RECRUITMENT MANAGER
Direct Telephone Number	0030 28310 21746
Direct Mobile	0030 6947275045
Direct e-mail address	humanc@grecotel.gr
Short Description of the Company (Profile of the company)	See the attached files



PLACEMENT INFORMATION	
Number of positions offered for student placement	6 students per hotel
The Department where the position is offered	1 at F & B Department - F & B Trainee 1 at Guest Relation – Front Office Department 1 at the Entertainment Department 1 at Spa Department
Description of activities the student will be involved in	See the attachment files
Duration	3 months (mid June – end September)
Working Hours/Weekly Hours	8 hours per day
City	See the attached files
Help with finding accommodation	Accommodation will be provided
Financial Contribution	
Other	3 Meals per day will be provided Uniform will be provided

REQUIREMENTS	
Study Field	(Please choose a field/s from Table A: pages 3, 4, 5 & 6 of this form)
Oral and Written Language Skills	<input type="checkbox"/> Greek (level:) <input checked="" type="checkbox"/> English (level: Very Good) <input checked="" type="checkbox"/> German (level: Very Good) <input checked="" type="checkbox"/> Russian (level: Very Good)
Computer Skills	Moderate
Drivers license	<input type="checkbox"/> Yes <input type="checkbox"/> No

Should you have any questions, please do not hesitate to contact us.

Place_____ RETHYMNO _____ Date_____ 01 / 02 / 2013 _____

Signature_____

P.S. The more information you are able to give us on this form, the better we are able to match your offer to a student!

Please return this form by e-mail erasmus@iky.gr