

## Spanish + Internship Programme



To intern in a foreign country will bring you a first-hand knowledge of a culture, a society and a way of working different to those in your country. It will also enhance your CV, since it is a highly valued experience for many employers. Furthermore, your command of Spanish language will improve rapidly, since it will be your communication language both in professional and social situations, always in a completely real context.

The Internship Program of Academia Iria Flavia consists of a in-person Spanish course in Santiago de Compostela combined with an unpaid internship held in a company in Galicia (Spain). It is addressed to students of secondary education, vocational training schools, universities and institutions developing an Erasmus+ project (Key action 1: Mobility project for VET learners and staff).

We have agreements with companies in many different sectors, from multinationals to local chains, but always leading in their field of activity.

For further information visit <http://www.spanishversion.es/en/>

## Price per person

### Management of the internship position

250 €

### Spanish Course (length will depend on the previous language level)

1-2 weeks	3-4 weeks	5-8 weeks	9+ weeks
175 € / week	160 € / week	155 € / week	150 € / week

Some discounts can be offered to groups of students of the same level travelling together.

### Included in the programme

- Search and management of accommodation
- Stationery
- Use of all didactic material
- Use of audiovisual facilities in the school
- Certificate of Attendance to the course + Certificate of Internship from the host company
- Search for an appropriate job position, according to your interests and experience
- 24 hour support telephone line
- Help with all the necessary documentation
- Permanent support all through your stay

### Not included in the programme

- Accommodation (prices at: <http://ifspanish.com/en/#accommodationOptions>)
- Local transport expenses (1-month travel card 2017: 26 €)
- Working clothes (some companies provide it, others don't)

## GENERAL TERMS

### Booking and Payment

To register, please:

- send our group registration form at: <http://ifspanish.com/registrationgroups>
- Upon receipt of the form, Academia Iria Flavia will send an invoice for the payment of the deposit.
- Send a deposit of € 100 per student. Upon receipt of the deposit, Academia Iria Flavia will send confirmation of the reservation of dates and places for the course.
- The balance must be paid at least one month before the course start date.

All payments must be made through bank transfer. The client will take care of all the bank expenses.

### Bank details Academia IRIA FLAVIA

Bank Sabadell Atlántico  
IBAN: ES60 0081 0499 6000 0104 6609  
Xeneral Pardiñas 20  
15701 Santiago de Compostela

### Cancellation

For cancellations received more than 20 days before the course start date: all payments already made will be reimbursed.

For cancellations received within 20 days before the course start date: all payments already made will be reimbursed, except the amounts corresponding to transfers from / to the airport and to those activities that require a bus or train trip, since we must book and pay for them in advance.

In the case of accommodation in hotel, only the cancellation fee applied by the hotel will be charged.

Cancellations must be sent in written (email, fax or post) to the school secretary. The client will take care of all bank expenses.

### Accommodation with families

#### Family duties

- To offer the student the same meals that will be prepared for the family (except for medical prescription or vegetarians).
- To provide a clean and comfortable accommodation.
- To wash the student's clothes when they do the family laundry.
- To take the student to the school on the first day of class. *Please note that there is NO OBLIGATION for host families to take the students to the meeting point for departure. Students must pay for their own transport to this point if necessary.*
- Provide packed lunch when, due to the activities, the student won't be able to have lunch at home.
- To Treat each student like any other family member.

### Student duties

- To respect the house rules of each family, as well as the meal times.
- To respect the time to arrive home determined by their teachers.
- To inform the family if they are going to be absent at a mealtime or if they are going to arrive home later than scheduled.

**Note:** a supplement of 50 € per week will be applied for students with vegan or gluten free diet requirements.

### Single Rooms

Academia Iria Flavia offers one or two individual bedrooms, with no increase in price, only if there is an odd number of boys and/or girls in the group (in the case of accommodation in hotel or students' residence, triple rooms may be offered).

### Accommodation in hotel / students' residence

Hotel or residence accommodation can also be arranged for school groups. Hotel or residence prices and conditions stated on the original quote are subject to availability in the moment of enrolment.

### Study groups

El paquete básico incluye:

- From 5 to 15 students: 1 study group.
- From 16 to 29 students: 2 study groups.
- From 30 to 43 students: 3 study groups.
- From 44 to 54 students: 4 study groups.
- From 50 to 65 students: 5 study groups.

If more groups than those considered in each section were necessary due to the existence of different levels or syllabus contents (for example, DELE exam preparation for part of the students), a weekly supplement of 400 € per group will be charged.

### Holidays

If the stay coincides with a holiday, the missing classes will be made up for by adding a daily lesson.

### Insurance

Academia Iria Flavia's Liability Insurance covers the possible accidents that could take place during the use of the school facilities. We recommend that the students hire their own accident and health insurance.