

# Julius Maximilian University of Würzburg

## Exchange Program Information Sheet

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UNIVERSITY OF WUERZBURG ( D WURZBUR01, EUC° 29952 )		
<b>Contact for International Students</b>	International Office	
<b>Address</b>	Julius Maximilian University of Würzburg International Office Sanderring 2 97070 Würzburg, Germany	visiting address: Stephanstr. 1, 1 <sup>st</sup> floor
<b>Fax</b>	Fax: +49 (0)931 31 82603	
<b>Office Hours</b>	Mon, Tue, Wed, Fri 8-12, Wed 14-16, Thu 8-11:30	
<b>Homepage</b>	<a href="http://www.uni-wuerzburg.de">www.uni-wuerzburg.de</a>	
<b>Exchange Program Website</b>	<a href="http://www.international.uni-wuerzburg.de">www.international.uni-wuerzburg.de</a>	
<b>Exchange Coordinator</b>	Ms. Katharina Gerth, Acting Director International Office ERASMUS Institutional Coordinator	
<b>Contact Person(s) for incoming students</b>	<b>Letters A-L and Bilateral Partnerships:</b> Ms. Nicole SCHMITT – Email: <a href="mailto:nicole.schmitt@uni-wuerzburg.de">nicole.schmitt@uni-wuerzburg.de</a> – Tel.: +49 931 318 2804  <b>Letters M-Z:</b> Ms. Angela FENSKE – Email: <a href="mailto:angela.fenske@uni-wuerzburg.de">angela.fenske@uni-wuerzburg.de</a> – Tel.: +49 931 318 8604	
<b>Total Number of Students at UW</b>	22,000 (1,500 international students)	
<b>Benefits for exchange students</b>	Tuition waiver (if intended per agreement) Simplified application procedure Guaranteed accommodation (if applications are received by 15 January/15 June) Free intensive German language courses Access to the Internet, libraries, computer labs, sports facilities Assistance through international tutors Easy access to other German cities and European countries	
<b>Fees</b>	Administrative fee: currently € 86,60 (includes local public transportation, reduced prices for meals at cafeterias/refectories and for dormitories run by the "Studentenwerk")	

APPLICATION REQUIREMENTS	
<b>Language Requirements</b>	Good command of German is highly recommended. The majority of classes is held in German.
<b>GPA Requirement</b>	~3.0 ("B" average)
<b>Level of Study</b>	Undergraduate, Graduate
<b>Faculties/Schools Available to Exchange Students</b>	All ten faculties are open to students in exchange programs unless otherwise intended per agreement. Faculty specific programs limit the admission to study programs according to the agreement. <a href="http://www.uni-wuerzburg.de/en/ueber/faculties_departments_and_schools">http://www.uni-wuerzburg.de/en/ueber/faculties_departments_and_schools</a> ERASMUS students are officially exchanged in the subject agreed on. Additional subjects may be taken after consultation upon arrival in Würzburg.
<b>Online Syllabus (if available)</b>	<a href="http://www.uni-wuerzburg.de/fuer/studierende/vorlesungsverzeichnis/">http://www.uni-wuerzburg.de/fuer/studierende/vorlesungsverzeichnis/</a>
<b>Application Deadline</b>	15 June for the winter semester – 15 January for the summer semester
<b>Required Application Materials</b>	application form signed by program coordinator at home university, transcript of records
<b>Exchange Application Form</b>	<a href="http://www.international.uni-wuerzburg.de/studium_in_wuerzburg/downloadsformulare/">http://www.international.uni-wuerzburg.de/studium_in_wuerzburg/downloadsformulare/</a>



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ACADEMIC INFORMATION:	
<b>Semester Dates</b>	summer term: 1 April – 30 September – winter term: 1 October – 31 March
<b>2011/2012 Lecture Dates</b>	<p>Winter term 2011/12: 17 October 2011 – 11 February 2012</p> <p>Summer term 2012: 16 April – 21 July 2012</p> <p>The intensive German language courses are held prior to the lecture period in March and September and run 4 weeks.</p>
<b>Orientation</b>	Exchange students are invited to an orientation day which includes a guided sightseeing tour through Würzburg, a Welcome speech by the University President, and a reception with beverages and appetizers where students can talk to tutors, International Office staff, the Studentenwerk, the German language course coordinators, and others.
<b>Language Courses</b>	<p>Students can take part in a 4-week intensive German course in September/March before the start of the lecture period. A second option is to take the German courses during the semester. All German courses are free of charge for exchange students.</p> <p>Detailed information and course dates can be found online under Kursprogramm:  <a href="http://www.sz.zsm.uni-wuerzburg.de/no_cache/kursangebot/deutsch_als_fremdsprache/">http://www.sz.zsm.uni-wuerzburg.de/no_cache/kursangebot/deutsch_als_fremdsprache/</a></p> <p>For admission to the courses, students need to bring their Letter of Admission (Zulassungsbescheid) to the placement test on the first day of class.</p> <p>Participation in language courses other than German is possible, but requires registration. Please check the website of the language center for more information.  <a href="http://www.zfs.uni-wuerzburg.de/veranstaltungen_pruefungen/teilnahmebedingungen/">http://www.zfs.uni-wuerzburg.de/veranstaltungen_pruefungen/teilnahmebedingungen/</a></p>
<b>Other Academic Information Useful for Exchange Students</b>	Students put together their class schedule independently, but can ask a tutor for assistance.
<b>Transcript Issue Date</b>	Upon request
<b>Credit/Grading System</b>	European Credit Transfer System (ECTS) is applied.

HOUSING AND ACCOMMODATION:	
<b>Housing Information</b>	<p><a href="http://www.studentenwerk-wuerzburg.de">http://www.studentenwerk-wuerzburg.de</a> → <b>WOHNEN</b></p> <p>The Studentenwerk is responsible for ten halls of residence in different locations throughout Würzburg. It is possible to rent single rooms (with shared kitchen and bathroom), single apartments or rooms in shared apartments, in which two to four students share a kitchen and bathroom. All rooms are furnished apart from crockery, cutlery, bed linen and towels. Rents range from € 160,00 to € 350,00 per month, depending on the size of the room/apartment and its equipment.</p> <p>The tenancy agreements with the Studentenwerk always commence from the beginning of a semester on 1 April or 1 October. The Studentenwerk will try to ensure places for participants in preparatory language courses in March/September. Shorter tenancy periods are not possible. If students have to leave before their tenancy ends, they have to contact the Studentenwerk ahead of time.</p>
<b>Housing Application</b>	The updated form can be obtained from the International Office Würzburg
<b>Housing Application Deadline</b>	15 June for the winter semester – 15 January for the summer semester
<b>Housing Deposit Information and Payment Methods</b>	<p>A deposit of €200 has to be transferred to the bank account listed on the application form. The application can only be processed if the Studentenwerk receives a copy of the transfer form stamped by your bank and the program coordinator has confirmed the nomination.</p>

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OTHER RELEVANT INFORMATION:	
<b>Insurance Requirements</b>	Adequate health insurance is required for registration. Home insurance companies should be contacted before departing to Germany.
<b>Immunization / Health Examination Requirements</b>	Home insurance companies should be contacted before departing to Germany.
<b>Visa Requirements</b>	Students coming from EU, EFTA and other OECD-countries (e.g. USA, Japan) do not need a visa to study in Germany. A valid passport or ID card is sufficient. Students from other countries need to verify with the German Embassy. <a href="http://www.auswaertigesamt.de/www/de/adressen.html">http://www.auswaertigesamt.de/www/de/adressen.html</a>
<b>Estimated Living Expenses (per semester)</b>	approx. 550 - 700 Euro / month
<b>Bank account</b>	Students should think about opening a bank account to easily transfer the semester fee, rent, etc. Most banks offer student accounts free of charge. All you need to bring is your letter of admission or your confirmation of enrolment.
<b>Campus Maps</b>	<a href="http://www.uni-wuerzburg.de/sonstiges/elmuet/map/">http://www.uni-wuerzburg.de/sonstiges/elmuet/map/</a> → LAGEPLÄNE
<b>Airport Pickup</b>	n/a, pickup from the train station in Wuerzburg can be arranged by a tutor who needs to be contacted ahead of time. A list of tutors will be sent with the letter of admission and can be found online (see link below).
<b>Student Tutoring Program</b>	International students who know their way around will be pleased to help exchange students, especially during the first few days. You will find a list of tutors at: <a href="http://www.international.uni-wuerzburg.de/studium_in_/tutoren/">http://www.international.uni-wuerzburg.de/studium_in_/tutoren/</a>
<b>Extracurricular Clubs</b>	University Sports center facilities: <a href="http://www.uni-wuerzburg.de/sportzentrum">http://www.uni-wuerzburg.de/sportzentrum</a> University Choir: <a href="http://www.hochschulchor.uni-wuerzburg.de/ie/home/index.php">http://www.hochschulchor.uni-wuerzburg.de/ie/home/index.php</a> University Orchestra: <a href="http://www.uniorchester.de">http://www.uniorchester.de</a> Lutheran Student Society (ESG): <a href="http://www.esg-de/v0/">http://www.esg-de/v0/</a> Catholic Student Society (KHG): <a href="http://www.khg-de">http://www.khg-de</a> European Law Students' Association: <a href="http://www.jura.uni-wuerzburgwuerzburg.de/einrichtungen/elsa/">http://www.jura.uni-wuerzburgwuerzburg.de/einrichtungen/elsa/</a> AK Internationales: <a href="http://www.stuv.uni-wuerzburg.de/arbeitskreise/ak_internationales/">http://www.stuv.uni-wuerzburg.de/arbeitskreise/ak_internationales/</a>
<b>Miscellaneous</b>	The <b>airport</b> closest to Würzburg is Frankfurt/Main. A direct high-speed IC/ICE train from the airport to Würzburg leaves every hour (travel time approx. 80 minutes).  An <b>information package</b> will be sent after the application is received. The information package includes information on German courses, fees, tutors, and general information.  The International Office provides a <b>program of excursions</b> every semester which includes among others a trip to Berlin or Munich. A brochure is published every semester listing all activities and information about the registration. An online copy is available at: <a href="http://www.international.uni-wuerzburg.de/studium_in_/semesterprogramm/">http://www.international.uni-wuerzburg.de/studium_in_/semesterprogramm/</a>

Should you have further questions, please do not hesitate to contact us.

**WE LOOK FORWARD TO WELCOMING INTERNATIONAL STUDENTS TO WÜRZBURG!**

