

## F PARIS 005 : Information for incoming exchange students – 2014-2015

Dear partners,

We would like to remind you the process of incoming students admission at Paris Descartes University.

### 1-Eramus+ e-nominations

Please nominate before the **15th of May** your selected students on the following weblink :

<http://www.moveonnet.eu/mymoveonnet/enomination>

To proceed with the e-nomination you will be asked to register – if not already registered. It is free of charge and without any obligation.

### 2-Application

After having OFFICIALLY E-NOMINATED your outgoing students, they will first receive an email of information/confirmation in order to then apply for their mobility : they will have to fill out, print and sign **the online application form** ("formulaire de candidature en ligne").

->Online application form : <http://www.parisdescartes.fr/INTERNATIONAL/Venir-a-Paris-Descartes/Etudiants-en-programmes-d-echanges/Erasmus>

**The following official documents are to be sent to the corresponding host faculty of Paris Descartes University :**

-The online application form signed by the student and the home university

-The Erasmus+ Learning agreement (*when available*) :

We remind you that we will not accept students with a learning agreement of less than 30 ECTS for 1 semester exchange and less than 60 ECTS for 1 year exchange.

-A copy of the transcript showing the academic level courses completed

-A proof of French level : Students are asked to provide proof of a B2 level at the TCF/TEF French tests or of a B2 level at the DELF.

-A copy of your ID card /passport

-A copy of your student card

### 3-Housing application

Students will also have the possibility to apply for a housing on the same online application form.

Opening of [the online accommodation application form](#) : **from April 1st to June 1st.**

Please inform your students applying for a housing that only the online application will be taken into account and that accommodation cannot be guaranteed.

#### **4-Welcome period (SILC)**

Paris Descartes University organizes at the beginning of the semesters (September and January) a Welcome period, a ten-day intensive French course called SILC. During this period incoming students are offered free French language and civilization courses as well as cultural visits in Paris.

#### **September 2014:**

**Students will have the possibility to apply for a ten-day intensive French course in September on the same global online application form. Students have to take an online language test.**

Opening of [the online application form](#) : **from April 1<sup>st</sup> to June 1<sup>st</sup>.**

Please find hereby enclosed all the necessary documents (instructions for use, information sheet, list of the departmental international relations offices of Paris Descartes University) to be forwarded to your students and to your departmental international relations offices!

Paris Descartes University thanks you for your cooperation and remains at your disposal for any further information or question.

Looking forward to welcoming your students at Paris Descartes University!