



école nationale supérieure
d'architecture de nancy

Information about the institution	
Name of School	Ecole Nationale Supérieure d'Architecture de Nancy Nancy School of Architecture
Erasmus code	F Nancy 38
Website	www.nancy.archi.fr
Address	2 rue Bastien-Lepage B.P. 40435 F-54001 NANCY Cedex - France
Telephone	+ 33 (0)3 83 30 81 00
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Head of Institution (Director)	Mr. Lorenzo DIEZ
Erasmus staff	
Head of International Office	Mr. Fabrice PICQUET Tel: + 33 (0)3 83 30 81 05 fax: + 33 (0)3 83 30 81 30 E-mail: ri@nancy.archi.fr
International Relations Office	International Relations Office Tel: + 33 (0)3 83 30 92 23 fax: + 33 (0)3 83 30 42 74 E-mail: ri@nancy.archi.fr
Application procedure	
Website for incoming student and application procedure	Incoming students can find at the following address the documents required for their application: http://www.nancy.archi.fr/ Category: Echanges internationaux Category: Foreign students
Deadlines to send nominations (for the a.y. 2012/2013)	The list of nominated students has to be sent: - before May 17th, 2013 for students coming in the 1 st semester or full academic year; - before October 18th, 2013 for students coming in the 2 nd semester; to the International Relations Office: ri@nancy.archi.fr Mandatory mention of the following data for every student: <ul style="list-style-type: none"> - Erasmus university code (ex. E MADRID03); - family name; - first name; - sex; - one valid e-mail address; - period of stay (1st semester, 2nd semester. full academic year).

Deadline to send the documents duly filled in to the receiving institution	<ul style="list-style-type: none"> - 1 copy of the Application Form - the student's Learning Agreement - Curriculum Vitae - 1 hard copy of the latest transcript of records - Motivation Letter written in French 	have to be sent to the International Relations Office.
	<p>The above mentioned documents should be signed and stamped by the Erasmus Coordinators and should reach the International Office:</p> <ul style="list-style-type: none"> - before June 7th, 2013 for students coming in the 1st semester or full academic year; - before November 8th, 2013 for students coming in the 2nd semester 	
Registration	<p>The academic year at the Nancy School of Architecture usually starts on the 2nd week of September and ends on June 30th. The 1st semester starts on the 2nd week of September and ends on January 31st The second semester starts on the 1st week of February and ends on June 30th.</p> <p>The School advises the students to come around the 7th of September / January in order to go to the International Relations Office and to complete the registration process.</p> <p>In order to be enrolled at Nancy School of Architecture, incoming students are asked to bring in : 2 passports size pictures, copy of their student card from the sending institution, European health insurance card, legal liability certificate.</p> <p>The examinations are usually held in winter (January and February), summer (June and July) and autumn (September and October).</p>	
General information	<p>In order to get information about didactics (timetables, exams, syllabus, etc.) we suggest students:</p> <ul style="list-style-type: none"> - to contact the International Relations Office; - to have a look at the program of studies on the following webpage: <p>http://www.nancy.archi.fr/ Category: Echanges internationaux Category: Foreign students</p>	
Orientation sessions for Erasmus incoming students	A 'Welcome Day' is organized at the end of September.	
Language courses for Erasmus incoming students	<p>Free French courses (30 hrs) are organized during the first semester and can allow the obtaining of 3 ECTS</p> <p>The enrolment is compulsory (only students with a good French level can be exempt from these courses).</p> <p><u>The first session is a French language level test.</u></p>	
Accommodation	<p>Incoming students have many possibilities to get a public or private accommodation in Nancy. They can send an e-mail to the International Relations Office in order to get more information about it.</p> <p>ri@nancy.archi.fr</p>	

