

Institutional Factsheet: F GRENOBL 02



1. Institutional Information

1.1. Institutional details

Name of the institution	UNIVERSITE PIERRE MENDES FRANCE (Human Sciences Department)
Erasmus Code	F GRENOBL 02
EUC	
Institution website	http://sh.upmf-grenoble.fr/
Online course catalogue	http://sh.upmf-grenoble.fr/formations/livrets-des-etudes-2013-2014-173006.htm?RH=U2SH

1.2. Main contacts

Contact person	Rose DAVIS
Responsibility	Institutional Coordinator (Human Sciences Department)
Contact details	rose.davis@upmf-grenoble.fr

Contact person	Maria-Paola CASTIGLIONI
Responsibility	Departmental Coordinator (History)
Contact details	maria-paola.castiglioni@upmf-grenoble.fr

Contact person	Sandra COSTA (undergraduate students) & Prof. Alain BONNET (post graduate students)
Responsibility	Departmental Coordinators (Art History)
Contact details	sandra.costa@upmf-grenoble.fr - alain.bonnet@upmf-grenoble.fr

Contact person	Marlène JOUAN
Responsibility	Departmental Coordinator (Philosophy)
Contact details	marlene.jouan@upmf-grenoble.fr

Contact person	Prof. Patrick REVOL
Responsibility	Departmental Coordinator (Musicology)
Contact details	patrick.revol@upmf-grenoble.fr

Contact person	Coraline MORA
Responsibility	International Officer (Erasmus outgoing students, Erasmus incoming students, Erasmus inter-Institutional agreements).
Contact details	sh-relinter@upmf-grenoble.fr

2. Detailed requirements and additional information

C. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level according to CEFR
Student Mobility for Studies	any	French	B1-B2
Staff Mobility for Teaching	Any	French	B2

For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>.

D. Additional requirements

The partners agree to abide by ECTS Guidelines and use ECTS transparency and recognition tools.

They will promote meaningful credit mobility for students of all levels, giving students reasonable freedom of choice in their learning activities.

The University of Grenoble has the infrastructure to welcome students and staff with disabilities (<http://www.upmf-grenoble.fr/l-universite/universite-citoyenne/mission-handicap-ex/universite-non-discriminante-handicap-173924.htm?RH=U2SH>).

E. Calendar

Nomination Deadlines: Applications/information on students nominated must reach our institution by:

Autumn term (please specify)	May, 31 st
Spring term (please specify)	October, 31 st

Decision Response: As receiving institution the University of XXX will send its decision within XXX weeks.

Transcripts of Records: A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished.

Termination of Agreement: A unilateral decision to discontinue the exchanges notified to the other party by 1 November 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Additional information

A) Grading system:

F GRENOBL 02 : Our University uses the ECTS credits system.

B) Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact person	Coraline MORA
Responsibility	International Officer (Erasmus outgoing students, Erasmus incoming students, Erasmus inter-Institutional agreements).
Contact details	sh-relinter@upmf-grenoble.fr Tél. : +33 476 82 73 50
Website	http://www.isere.gouv.fr/Demarches-administratives/Etudiant-stagiaire-etranger + if needed : isso@grenoble-univ.fr

C) Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm.

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact person	Coraline MORA
Responsibility	International Officer (Erasmus outgoing students, Erasmus incoming students, Erasmus inter-Institutional agreements).
Contact details	sh-relinter@upmf-grenoble.fr

	Tél. : +33 476 82 73 50
Website	http://www.upmf-grenoble.fr/

D) Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Contact person	Coraline MORA
Responsibility	International Officer (Erasmus outgoing students, Erasmus incoming students, Erasmus inter-Institutional agreements).
Contact details	sh-reinter@upmf-grenoble.fr Tél. : +33 476 82 73 50
Website	http://sh.upmf-grenoble.fr/international/ Exchange students at the UPMF have access to a streamlined process for their housing applications, administered through the International Students and Scholars Office (ISSO). For all housing questions, please contact : studenthousing@grenoble-univ.fr Admitted students must apply for housing before : 10 July for semester 1 and full year students 15 November for semester 2 students