

STUDENT EXCHANGE PROGRAMMES

PARTNER UNIVERSITY DATA SHEET

Name of University	KARLSRUHER INSTITUT FÜR TECHNOLOGIE
Erasmus code - EUC number (if any)	D KARLSRU01
Website	www.kit.edu
Head of the Institution	Prof. Dr. Horst Hippler
Postal address	Karlsruher Institut für Technologie Kaiserstraße 12 76128 Karlsruhe
Address (visitors/courrier)	KIT - International Students Office Adenauerring 2, Geb. 50.20 D-76131 Karlsruhe
Telephone number	
Fax number	
E-mail	
Institutional Mobility Coordinator (tel, fax, email)	ANDREA MORLOCK-SCHERM KIT - International Students Office Adenauerring 2, Geb. 50.20 D-76131 Karlsruhe, Germany Tel.: +49 (0721) 608-44920 Fax: +49 (0721) 608-44907 Email: andrea.morlock-scherm@kit.edu
INTERNATIONAL MOBILITY OFFICE CONTACT DETAILS	
Head Office / Dean (name, tel, fax, email)	ACHIM NIESSEN
Bilateral Agreements contact person (name, tel, fax, email)	MIA TJANDISAKA KIT - International Students Office Adenauerring 2, Geb. 50.20 D-76131 Karlsruhe, Germany Tel.: +49 (0721) 608-44927 Fax: +49 (0721) 608-44907 Email: semiayu.tjandisaka@kit.edu
Teaching Staff	ANDREA MORLOCK-SCHERM KIT - International Students Office

Mobility contact person (name, tel, fax, email)	Adenauerring 2, Geb. 50.20 D-76131 Karlsruhe, Germany Tel.: +49 (0721) 608-44920 Fax: +49 (0721) 608-44907 Email: andrea.morlock-scherm@kit.edu
Incoming students' contact person (name, tel, fax, email)	MIA TJANDISAKA KIT - International Students Office Adenauerring 2, Geb. 50.20 D-76131 Karlsruhe, Germany Tel.: +49 (0721) 608-44927 Fax: +49 (0721) 608-44907 Email: semiayu.tjandisaka@kit.edu
Outgoing students' contact person (name, tel, fax, email)	ANDREA MORLOCK-SCHERM KIT - International Students Office Adenauerring 2, Geb. 50.20 D-76131 Karlsruhe, Germany Tel.: +49 (0721) 608-44920 Fax: +49 (0721) 608-44907 Email: andrea.morlock-scherm@kit.edu
INFORMATION FOR INCOMING STUDENTS	
E-mail for Nominations	Erasmus-In@Intl.kit.edu
Nominations deadline	4 weeks before application deadline
Website for incoming students	http://www.intl.kit.edu/4004.php http://www.intl.kit.edu/istudent/3171.php
Application deadline	for summer semester: December 15th for winter semester: June 15th
Specific entrance requirements (Language proficiency certificate/level or other)	Since the majority of courses offered at the KIT are held in German only, a good command of German is necessary for any ERASMUS student coming to Karlsruhe. Recommended is at least B1-level of the CEFR (Common European Framework of Reference for Languages). required: A2-Level; recommended: B1-Level Attention: B1-Level is required for nominated students applying for study field Architecture, Chemistry, Biology and Mechanical Engineering
Academic calendar	winter semester: October 1 st - March 31 th summer semester: April 1 st - September 30 th course period: http://www.kit.edu/studieren/2873.php
Recommended arrival dates	see course period; it is recommended to arrive 4 weeks before to participate in the orientation week and the pre-semester language course

Link to course catalogue index	https://zvwgate.zvw.uni-karlsruhe.de/qisserver/pub/mhb/index.html https://studium.kit.edu/meineuniversitaet/Seiten/vorlesungsverzeichnis.aspx http://www.kit.edu/studieren/fakultaeten.php (links to faculty sites)
Teaching language	German
Courses taught in English	<input type="checkbox"/> Yes <input type="checkbox"/> No less than 10%, not all of them are open for exchange students
ECTS Credit System	<input type="checkbox"/> Yes <input type="checkbox"/> No YES
ECTS Grading Scale	LOCAL GRADES From 1.0 (very good) to 4.0 (pass) For conversion to ECTS grading scale ask Faculty coordinator.
Minimum ECTS credits required for enrolment	30 ECTS per semester
EXCHANGE RELATED INFORMATION	
Orientation session for incoming students	about 4 weeks before the start of courses
Language courses available for international students (date, costs and/or web link)	A pre-semester German language course is offered for ERASMUS students usually about 3 weeks before course begin. The tuition fee for this course is 50 €. This course is not a substitute for a certificate of German language required for application. Courses during the semester: http://www.stk.kit.edu/deutsch_kurse.php
HOUSING INFORMATION	

Accommodation	ANIKA MENCHEN
Contact Person (if any)	KIT – International Students Office Adenauerring 2, Geb. 50.20 D-76131 Karlsruhe, Germany Tel.: +49 (0721) 608-44913 Fax: +49 (0721) 608-44907 Email: anika.menchen@kit.edu
Application procedures for housing (if any)	Students are asked in the online application if they want to apply for a room. We cannot guarantee the availability of accommodations but we will do our best to assist all ERASMUS students settling down in Karlsruhe.
Deadline for housing application	application deadline
Is there any assistance in finding off-campus housing? (if yes: name, tel, fax, email)	<input type="checkbox"/> Yes <input type="checkbox"/> No wohnung@ak-erasmus.de
Website for housing information (if any)	http://ak-erasmus.de/~erasmus/contrex/index.php?page=104 www.wg-gesucht.de http://www.studentenwerk-karlsruhe.de/de/wohnen/

ADDITIONAL USEFUL INFORMATION

APPLICATION PROCEDURE:

1. Please mail us the name of your nominated students four weeks before the application deadline. After receiving the nomination, we will mail your students the URL of our online application form.
2. Students must submit two hard copies of the online application form and other required documents (e.g. Learning Agreement, German Language Certificate) to the coordinator. After signing, the coordinator/your students should forward the application package to the following address prior to the deadline:
KIT – International Students Office
Adenauerring 2
D-76131 Karlsruhe
Germany
3. Acceptance at the KIT is confirmed when the nominated students receive our Admission Letter (“Zulassungsbescheid”), which will be available online in our application portal. Further instruction will be sent via email directly to accepted students in the Mid-February or Mid-July.

THE REQUIRED DOCUMENTS FOR APPLICATION:

- ✓ Two print-outs of the online application form
- ✓ Learning agreement
- ✓ Certificate of German language (required: A2-Level; recommended: B1-Level)

Attention: B1-Level is required for nominated students applying for study field Architecture, Chemistry, Biology and Mechanical Engineering)

Attention: all required documents have to be approved, signed and stamped by the Erasmus coordinator at the home university.

For all **ACADEMIC QUESTIONS** concerning study schedule, ECTS, courses, etc. please contact our departmental coordinators. A list is available online at:
<http://www.intl.kit.edu/istudent/3742.php>

Please note that course registration for some seminars, lectures is required. If further information is needed, it is best to contact the departmental coordinator/instructor directly and enquire about course details.

If you are planning to do a project or a master thesis, a supervisor will be required. Please be aware that carrying out a master thesis at the KIT will takes at least 6 months. Please contact departmental coordinators for further details.

HEALTH INSURANCE coverage during the entire stay in Germany is compulsory. Consequently all students have to organize the health insurance either

- at their home country before arriving in Karlsruhe
The health insurance should cover at least 100.000 €
- once they arrive in Germany (~ 80 Euro monthly)

Further information under: <http://www.intl.kit.edu/istudent/3372.php>

VISA/RESIDENCE PERMIT

Erasmus students from

- a non-EU member state or
- a non-EEA member state

will require a student visa (not a tourist visa) in order to study in Germany. This visa can be obtained at the local German embassy.

To apply for this visa, student will need the "Zulassungsbescheid" (Admission Letter) from the KIT, which will be available in Mid-February or Mid-July.

Please note that the processing time for a student visa varies from 4 to 8 weeks or longer depending on the local embassy. The KIT can not affect this procedure. Please inform your students to apply for a student visa immediately as soon as they receive the admission letter.

All other ERASMUS students do not require a visa.