



Università degli Studi di Ferrara

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Istituto Universitario di Studi Superiori – IUSS Ferrara 1391

Public competitive examination for International Research Doctorate in Architecture and Urban Planning

XXXII Cycle – Academic year 2016/17

DEADLINE FOR APPLICATIONS IS 12.00AM (GMT+2) ON THE 5TH AUGUST 2016

Art. 1

Purpose and general rules

Having regard to the Consortium Agreement between the Università degli Studi di Ferrara (Italy) and the Polis University of Tirana (Albania), an open competition based on qualification and interview is called for admission to the International Research Doctorate in Architecture and Urban Planning.

As associate members of the *consortium*, the University of Malta, the Slovak University of Technology – STU Bratislava (Slovakia) and University of Pécs - Pollack Mihaly Faculty of Engineering and Information Technology (Hungary) participate in training and researching activities provided for the Course.

The course lasts three years with effect from November 1st, 2016.

Available places will be awarded according to a merit list, depending on the places provided by the individual Institutions Partners, as illustrated in article 6 of this announcement.
Available places, admission requirements, procedures and selection *criteria*, and evaluation of candidates for the ranking are shown in the following articles of this announcement.

This announcement is to be considered as official notification.

Any changes, updates or integrations to its content will be exclusively announced via website <http://www.unife.it/studenti/dottorato/concorsi/idaup-call>

Failure to comply with the requirements stated in this announcement shall cause the exclusion from the competition.

Any personal communication to candidates concerning this competition is carried out via the e-mail address provided by the candidate during the registration procedure (ref. art. 4).

Università degli Studi di Ferrara does not assume any responsibility for the loss of any communications due to incorrect candidate addresses, or to missed or late communication of their change, or to postal or telecommunication mistakes.

This announcement is written in Italian and English according to the rules of the Consortium Agreement signed by the partner Institutions and by the respective University Regulations on Doctoral Research.

Art. 2.

Features and organization of the course

The programme is addressed to highly qualified candidates from all European and non-European Countries. Its main aim is to educate young highly scientific researchers, opened to great debates about the issues related to the two proposed curricula, with a pluri- and inter-disciplinary approach. Considering that ethical action for researching the highest sustainability of intervention and social

inclusiveness is the engine of any training and researching act provided within the activities of the PhD Programme, the themes of the course shall be related to the two curricula, i.e. Architecture and Urban Planning.

The research topics of the two curricula are shown on the website <http://www.unife.it/studenti/dottorato/corsi/riforma/architecture>

To provide excellent academic quality of the programme, the Partner Institutions are committed to providing specific expertise, lessons and supervisors for studying and researching activities in the field of architecture and urban planning, commensurately to the specific roles of each Institutions.

The international PhD course is fully integrated, also thanks to the compulsory mobility required to doctoral candidates, both between the partner institutions and within the research network offered by each Institutions.

Students enrolled in the course must carry out training and researching activities in a "Host Institution " for at least 6 months, even if not continuous, of the 36 planned for graduation. All Partners and Consortium-Associated Institutions are considered "Host Institution", as well as each University and International High Research Institution qualified in the research fields of the course, as long as authorised by the Teaching Board.

At the end of the course, each Partner Institution will release the title of Doctor of Philosophy in "Architecture and Urban Planning" to candidates who have successfully argued their thesis.

Art. 3.

Admission Requirements

Applicants who within the expiry date of this announcement will be holding a University degree valid for access to third level of University education, according to the regulations in force in the Partners Institutions, i.e. in possession of a comparable Academic Degree (second cycle qualification) considered appropriate for admission to the PhD programme, can submit their applications, without any restriction of age and nationality.

Applicants are required to produce an appropriate certification of qualifications, in accordance with the national rules on PhD courses access.

For the acceptance of the admission application, each applicant must also provide **at least two (2) reference letters** written and signed by teachers, experts, researchers or professionals, qualified for the course's topics.

The lack of the two reference letters cause the exclusion of the candidate.

All applicants are admitted to the selection upon verification of self-certified statements according to DPR n. 445/2000 and subsequent amendments and integrations. The University may, at any time during the proceedings—even after the start of doctoral courses—, carry out checks on the truthfulness of the declarations and require the presentation of original documents.

The Administration may order at any time, by order of the Rector, the exclusion from the selection process for lack of requirements.

Art. 4

Competition application

Selection application forms, together with all documents listed below, must be submitted electronically **no later than 5th August 2016 - 12.00 am (Italian time)** using the **online procedure** available on the web page: <https://studiare.unife.it/Start.do> (Instructions for completing the online application form are available on the following web page: <http://www.unife.it/studenti/dottorato/modulistica/Guidaconcorso.pdf>)

The applicant must:

- connect to: <https://studiare.unife.it/Start.do>
- register on the web site providing the requested personal details (or just login if already registered)
- select the chosen research doctorate course from the courses menu
- fill in the forms providing the information required and upload the requested documents as listed in the description sheet for each course, as a **pdf-Adobe file** only (maximum size 5 MB for each file. The file name should contain the type of document and the applicant's surname: e.g. surname_file name.pdf). A scanned copy of a valid Identity Card or Passport with photo is mandatory;

The application form will contain the applicant's personal details, permanent address including telephone number and email address for selection process purposes only, and his/her citizenship.

The application form must require the choice of "Home Institution" by the candidate. Only one "Home Institution" can be chosen.

SERVIZI *ON-LINE*
PER LA DIDATTICA

<< ... 3 B 1 2 3 ... >>

Preferenze sedi

In questa pagina è possibile scegliere le sedi di preferenza per la didattica, per i corsi di studio che lo prevedono.

ARCHITETTURA E PIANIFICAZIONE URBANA (D.M. 45/2013)

Preferenza: *

Polis University Tirana
Dipartimento di Architettura

Indietro Avanti

Legenda

Dato obbligatorio

- **Polis University Tirana** = Universiteti Polis (Albania)
- **Department of Architecture** = Università degli Studi di Ferrara (Italy)

The choice made shall be binding and determine the allocation of available places, according to art. 6 of this announcement, which shall be awarded according to the order of final classification, until all places depletion.

In the online application form applicants must also declare, according to dell'art. 46 del D.P.R. 445 del 28/12/2000, academic qualification award details:

- Degree awarding institution
- Type of academic degree held
- Year
- Final mark

Instructions for correctly uploading all requested documents are available on the following page: <http://www.unife.it/studenti/dottorato/modulistica/Guidaconcorso.pdf>

At the end of the online procedure for the application for research doctorate courses, the University will receive all documents and the completed application form. Nothing has to be delivered to the university administrative office.

All documents required for the selection must be uploaded following the online procedure.

Please remember that only online applications will be accepted

It is the applicant's responsibility to verify the correct completion of the online procedure. Complaints related to potential system overload problems close to the deadline will not be taken into consideration.

Applications not completed in all parts, without the mandatory documents or which do not meet the deadline will be excluded.

No integration to the application and no paper copies of documents will be accepted after the deadline on 5th August 2016 12.00 a.m. (Italian time).

**No application will be accepted after the deadline
(5th August 2016 – 12.00 a.m. Italian time)**

**Art. 5
Applicants with disabilities**

According to law n. 104/1992 and its subsequent amendments and additions, physically-impaired candidates may inform the administration about specific needs which will be taken into account in order to arrange the necessary assistance for examinations.

The request must include a certificate issued by the Health Commission (according to law n. 295/1990 104/1992).

Requests must be sent to Ufficio Diritto allo Studio e Servizi Disabilità Studenti dell'Università degli Studi di Ferrara (E-mail servizio.disabilita@unife.it) before the application deadline (including the research Doctorate course).

It should be noted that such personal data will be kept confidential in accordance with Decree No. 196 of 30/06/2003.

Art. 6
Admission exam

The Commission shall evaluate the candidates' qualifications and interview. All interviews will be conducted in English.

The Commission shall assign up to 50 points for the qualifications evaluation and up to 30 points for the interview of candidates.

The result of the qualifications evaluation will be available from **12th September, 2016** on the website <https://studiare.unife.it/Start.do>

Candidates shall be admitted to the interview whether they reach a score of at least 38 out of 50.

For candidates evaluated positively, the interview will be conducted via conference call on the Internet (e.g.: Skype, Adobe Connect, GoToMeeting). For this reason, in the application candidates must provide a contact to ensure the use of a webcam to allow their identification to the Board.

For identification purposes and upon exclusion from the selection process, all candidates are required to identify themselves before the interview begins, exhibiting the identity document already provided with all documents uploaded on their personal positions.

Interviews, will be held on **19th and 20th September, 2016**. Interview's schedule and timetable for those admitted will be prepared by the Commission and published on the website <http://www.unife.it/studenti/dottorato/concorsi/idaup-call>

Personal address communication failure, connection fails, unavailability of the candidate on the day or in the time established, or failure to present the valid identification document, in accordance to the preceding paragraph, integrates reasons for selection process exclusion. Università di Ferrara assumes no responsibility for the possibility that technical reasons impede the proper conduct of the interview.

Purpose of the interview is the exposure of the research project and the verification of the applicant's aptitude to carry out research. The interview will be held in English. The Commission has got up to 30 points to evaluate the candidates.

The selection is passed if the candidate gets a score of at least 60 out of 80.

Aims and Research Topics: <http://www.unife.it/studenti/dottorato/corsi/riforma/architettura>

List of qualifications for assessment and scores

| Title | Description | score |
|--------------------------------------|--|-----------------|
| Curriculum vitae et studiorum | Detailed Curriculum vitae et studiorum including: academic career information with examinations grades and final mark, research activities at Universities, public bodies or internships study periods abroad certified participation in conferences and seminars. | Up to 20 points |
| Graduation Thesis | <ul style="list-style-type: none">• Copy of the graduation thesis• Abstract in English (length from 3 to 6 pages), with the following structure: motivation, research methodology, obtained or expected results and bibliography. | Up to 10 points |
| Research proposal | Scientific Research Project. 4 pages minimum in English are requested. Structure: research topic, methodologies, objectives, basic bibliography | Up to 15 points |
| Others qualifications | Other certified qualifications; language certificates(QCER); Scientific publications. | Up to 5 points |

Art. 7

Available Positions and assignment mode

The following positions are put up for tender:

| Home Institution | Università di Ferrara | Polis University |
|---|-----------------------|------------------|
| With scholarship | 2 | - |
| With scholarship funded by Regione Emilia-Romagna* | 1 | - |
| With research contract | - | 4 |
| Positions reserved for candidates holding a foreign government scholarship or a scholarship funded by international mobility programmes | 1 | |
| Total | 3 | 4 |

* **Scholarship funded by Regione Emilia-Romagna, with specific research topics:** "WP1 – *Impostazione, sintesi progettuale e assemblaggio Mobilità sostenibile ed inclusiva: lo user centered design applicato al progetto di un veicolo ibrido a guida assistita*"

The Commission, after the production of one ranking list, will assign places available with scholarships and/or research contracts and, subsequently, the positions without any financial support, according to the choice of the home institution expressed by the applicants, during the registration procedures.

The annual gross amount of the scholarship is € 13,638.47 and is subject to National Social Security contributions. Fiscal matters regarding scholarships, are regulated by art. 4 Law 13th August 1984, n. 476.

The amount of the scholarship is increased by 50% for any period spent abroad, for a maximum period of 18 months.

In case of equal merit, for the allocation of positions, the assessment of economic situation prevails, in force of the regulations regarding the education right. In case of a further tie, the younger candidate prevails.

The scholarship cannot be combined with other research grants and scholarships for any reason whatsoever, except those awarded by national or foreign institutions useful for foreign research activities of the student. Those who have already received a scholarship for a doctorate, even partially, cannot apply for a scholarship for the second time.

For all positions made available by the University of Ferrara, an annual budget of at least 10% of the stock exchange (€ 1.363,84 per person) is guaranteed to support the research activities of students. It can be used in accordance with Teaching Board's rules.

For research contracts guaranteed by the Polis University, the annual gross contract amounted to € 9,000.00, subject to tax deduction provided by Albanian laws.

The payment of scholarships and research contracts is monthly and deferred. Scholarships and research contracts are annual and renewed provided that the student has passed the annual verifications scheduled for the course.

| Kind of financial support : Scholarship or research contract | |
|--|-------------------------|
| N° | Funding institution |
| 2 | University of Ferrara |
| 1 | Regione Emilia-Romagna |
| 4 | Polis University Tirana |

Art. 8

Examiners Board

The Examiners Board shall be appointed by the Rector and be made according to the provisions of the Consortium Agreement and Art.14 of the *Regulations governing the Research Doctoral Courses at the Università di Ferrara*.

The composition of the Board will be published before the announcement deadline on the website <http://www.unife.it/studenti/dottorato/concorsi/commissioni>

The Examiners Board shall not send any personal communication to applicants about exams results:

to inquire about them through the procedures described in this announcement will be exclusive duty of candidates.

Art. 9 Ranking List

Suitable candidates shall be admitted to the PhD course after the approval of the selection proceedings, according to the ranking list and to the amount of available places for each Partner Institution, as described in Art. 6 of this announcement.

After the proceedings approval, the list shall be published on the website <https://studiare.unife.it/Start.do>

Publication of the ranking list will be the only official means of communication of results, therefore Applicants admitted, with or without scholarship, **will NOT be sent any personal communications**: the only communication of the competition result will be the affixing of the ranking list in the PhD Office and its publication on the website <https://studiare.unife.it/Start.do>

Failing to complete the enrolment **before the 14th October 2016 – 11.30 (local time)**, leads to the loss of the right to be admitted at the course. In this case, vacancies are awarded to those who hold a good position in the list.

In case of renounce by one of the successful candidates within the first year of the course, vacant places will be reassigned to other suitable candidates according to the ranking list.

Art. 10 Courses registration procedure

Candidates admitted to the course will be enrolled by both Partner Institutions.

For the University of Ferrara, information will be available on the website <http://www.unife.it/studenti/dottorato/concorsi/idaup-call>

For the Polis University, information will be available on the website <http://www.universitetipolis.edu.al/?q=sq/node/31>

Each institution may require additional documents to those already submitted for the competition to the parties concerned, in accordance with the national regulations in force, for the purpose of submission of any additional documentation, i.e. the proof of recognition of the qualifications by the national bodies, the Parties take charge of ensuring adequate timing, and however, while waiting for the requested documents by the respective national and/or local authorities, agree to register the candidates conditionally, in order to ensure their attendance to the course.

Successful candidates must register to their Home Institution **before the 14th October 2016 – 11.30 (local time)**, following the instructions they will receive.

The enrolment request is to be considered concluded only if all the aforementioned documents are delivered within the indicated deadlines.

Those who will not have regularized their position within the deadline shall be excluded and vacancies shall be assigned to other candidates, according to the ranking.

Art. 11 Replacements

Candidates who pass the selection, but miss out on a place may be entitled to enroll and may therefore state their interest in covering any places that may not be taken by eligible candidates, filling the **REPLACEMENT FORM** and sending it by email to dottorato@unife.it or by fax (+39 0532 455262), **by 14th October 2016, 11.30 (Italian time)**.

The replacement form can be downloaded from the web page: http://www.unife.it/studenti/dottorato/modulistica/dottorati_domanda_subentro.doc

Those who do not comply with the replacements procedure will not be admitted to the reserved list.

Starting on the **20th October 2016**, a replacement list of newly admitted candidates will be available by logging on the web page <http://studiare.unife.it>.

No personal communication will be sent regarding this matter.

Newly admitted candidates will **have to enrol within the 30th October 2016**, using the online

enrolment procedure mentioned in article 10 above, and will have to send all requested documents by the same deadline.

Art. 12

Tuition and administrative fees for the course

It is established a single common amount for participating in the course, called "tuition fees" amounting to € 700.00 for the academic year 2016/2017.

Tuition fees shall be paid only to the Home Institution in a way independently defined and in accordance with relevant timing.

For the University of Ferrara, tuition fees for the first year of the PhD will be paid according to the following deadlines, in ways that will be communicated later;

| fees | amount |
|---|---------------|
| 1 st instalment: upon enrolment | 28,00 € |
| 2 nd instalment: within 31/01/2017 | 472,00 € |
| 3 rd instalment: within 15/05/2017 | 200,00 € |

Reductions for students in special revenue conditions are planned (exemption from the payment of the third instalment). For any further information please contact the **Ufficio Agevolazioni allo Studio**: agevolazioni@unife.it

<http://www.unife.it/studenti/diritto-studio/tasse/dottorato-di-ricerca/dottorato-di-ricerca-16-17>

The above amounts could be subject to changes in future years.

In case of termination of studies, forfeiture or exclusion, students who have obtained registration **have no right—in any case—to reimbursement** of their contribution.

For the Polis University, tuition fees for the first year of the PhD will be paid according to the following deadlines, in ways that will be communicated later;

| Fees | amount |
|---|---------------|
| 1 st instalment: upon enrolment | 350,00 € |
| 2 nd instalment: within 31/01/2017 | 350,00 € |

Furthermore, in accordance with the Consortium Agreement, PhD students enrolled as "Home Institution" at Polis University are required to pay an additional amount in order to cover administrative and management costs of their research facilities and services of € 1.000,00. This will be paid in the following way:

| Fees | amount |
|---|---------------|
| 1 st instalment: upon enrolment | 500,00 € |
| 2 nd instalment: within 31/01/2017 | 500,00 € |

Art. 13

Privacy policy

Candidates' personal data will be gathered by the Università di Ferrara for purposes relating to the selection procedure and PhD students' career management.

It is compulsory to supply the data requested for the purposes of evaluation of the requirements, on penalty of exclusion from the selection procedure.

Personal data provided by applicants should be communicated to the Administration of the University of Ferrara and their external related structures. These data will be stored and managed in accordance with D. Lgs. 196/2003—Code concerning personal data protection.

Art. 14
Other standards

All matters not provided for in this announcement shall be governed by the laws and regulations currently in force.

The person in charge for the process is the head of the PhD Office.

This announcement is available on the Web site of the University of Ferrara at <http://www.unife.it/studenti/dottorato/concorsi/idaup>

THE RECTOR
G. Zauli

ATTACHED DOCUMENT:

Architecture and Urban Planning - IDAUP

| | |
|---|--|
| Cycle | XXXII |
| Director | Prof. Roberto Di Giulio - Dipartimento di Architettura – dgr@unife.it |
| Duration | 3 years |
| Partner Institutions | Polis University - Tirana (Albania) - University of Malta (Malta) - Stu - Slovak University of Technology di Bratislava (Slovakia) - University of Pecs (Hungary) |
| Degree | Ph.D. Double degree awarded by University of Ferrara and the Polis University |
| Curriculum | 1. Architecture 2. Urban Planning |
| Research Topics | http://www.unife.it/studenti/dottorato/corsi/riforma/architecture |
| Qualification required for admission | Italian degree known as “Laurea specialistica/magistrale” or a degree awarded prior to approval of Ministerial Decree D.M. n. 509 of 3 November 1999, updated with D.M. n. 270 of 22 October 2004, n. 270; Master’s (second level) degree, or an equivalent foreign academic qualification awarded abroad. |

Available Positions

| | |
|---|----------|
| Positions with Scholarship (Home institution Unife) | 3 |
| Positions with research contract (Home Institution Polis University - Tirana - Albania) | 4 |
| Positions reserved for candidates holding a foreign government scholarship or a scholarship funded by international mobility programmes | 1 |
| Total number of available positions: | 7 |

Kind of Financial Support

| N° | Financial support | Research Topic |
|----|---|---|
| 2 | Università di Ferrara | - - |
| 4 | Assegni di ricerca Polis University – Tirana | - - |
| 1 | Regione Emilia-Romagna: three years length plan for the High Level of Knowledge for Research, Technological Transfer and Entrepreneurship. Integrated with D. R. 997/2016 Prot. N. 57326-04/06/2016 | WP1 - Setup, design synthesis and assembly. Inclusive and sustainable mobility: User Centered Design applied to the project of an hybrid vehicle with assisted driving* |

* Candidates interested in positions covered by fellowships with specific Research Topics, should fill an additional form which can be downloaded at the following link:

http://www.unife.it/studenti/dottorato/modulistica/preferenza-borsa-vincolata/at_download/file

Assessment Criteria

| | |
|---|---------|
| Evaluation of qualification: maximum score 50 points. Minimum score required to be admitted to the interview 38/50 | |
| Interview: maximum score 30 points. Minimum final score required: 60/80 | |
| Interview via conference call on the Internet (e.g.: Skype, Adobe Connect, GoToMeeting). | |
| Language of the interview | English |

Minimum requirement to access the evaluation

| | |
|--------------------------|--|
| Reference Letters | Candidates must send at least two (2) reference letters in English supporting their application written and signed by teachers, experts, researchers or professionals, qualified for the course’s topics. The lack of the two reference letters cause the exclusion of the candidate |
|--------------------------|--|

Mandatory documents to upload to the online procedure

| | | |
|--------------------------------------|---|-----------------|
| Curriculum vitae et studiorum | Detailed Curriculum vitae et studiorum including: academic career information with examinations grades and final mark; research activities at Universities, public bodies or internships; study periods abroad; certified participation in conferences and seminars | Up to 20 points |
| Graduation Thesis | Copy of the graduation thesis. Abstract in English (length from 3 to 6 pages), with the following structure: motivation, research methodology, obtained or expected results and bibliography. | Up to 10 points |
| Research proposal | Scientific Research Project. 4 pages minimum in English are requested. Structure: research topic, methodologies, objectives, basic bibliography | Up to 15 points |
| Others qualifications | Other certified qualifications; language certificates(QCER); Scientific publications. | Up to 5 points |

Interview

During the interview the candidate’s motivation to enter the IDAUP Ph.D. course and research project proposal will be discussed. The knowledge of English language will be tested.

Examination Timetable

| | |
|-------------------------------------|---|
| Evaluation of qualifications | Results will be available from 12/09/2016 by logging onto the page https://studiare.unife.it |
| Interview | 19 and 20/09/2015 . Interviews will be held via conference call audio and video (e.g.: Go To Meeting, Skype, Adobe Connect) |