STANDARD REGISTRATION (NON SPID)

This guide shows the procedure to follow in order to register to http://studiare.unife.it without SPID credentials.

This can be done only if:

- You are not eighteen yet

  or

- You are a foreign student residing abroad (and you still do not have an Italian codice fiscale and ID)
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1) Connect to the site https://studiare.unife.it/AddressBook/ABStartProcessRegAction.do click on MENU at the top right and choose the ENGLISH language.
2) From the menu on the left, click on **WEB REGISTRATION**.

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3) Mandatory privacy information will be displayed. Proceed by selecting NEXT.

Web Registration: Privacy notice
Before going any further we invite you to read the notice for students regarding data insertion for identity registration according to article D. Lgs. 196/2003.

4) To continue select the box “Foreign Student without Italian Tax Code”. Proceed by selecting NEXT.
5) Complete the required personal data. Leave empty the box Tax Code and proceed by selecting **NEXT**. Once the Tax Code has been automatically created (please, note that this is not an official Tax Code) select again **NEXT**.
6) Complete also the data related to your RESIDENCE. Select NEXT

N.B.
If you do not remember the exact *Data inizio validità* of your residence address, please write either your birth date or, if you have modified the residence, the 1\textsuperscript{st} of January of the year you moved.
7) Insert your contact data. Select NEXT
8) Insert a password to access the services. Attention: the password must meet some minimal security requirements. Once repeated in both boxes, please select NEXT.
9) Finally, you’ll see a screen with a summary of all the inserted data. If the information is correct, please finish the procedure by selecting CONFIRM.
10) The system will then show a final screen with username and password to use at the following accesses to the portal. **N.B.** the same information will be sent to the e-mail address you inserted during the registration process. If you do not see the e-mail, check also in the SPAM.
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CONGRATULATIONS
YOU HAVE COMPLETED THE PROCEDURE

For assistance, please link to: sos.unife.it