



**Universiteit Leiden**  
The Netherlands

**ERASMUS PARTNER KEY DATA 2013-2014**

**INSTITUTION**

<b>Name Institution</b>	Universiteit Leiden
<b>ERASMUS ID code</b>	NL LEIDEN01
<b>Website</b>	<a href="http://www.leidenuniv.nl">www.leidenuniv.nl</a> (Dutch) <a href="http://www.leiden.edu">www.leiden.edu</a> (English)

**CONTACT OFFICE for Incoming exchange students**

<b>Name</b>	<u>Central:</u> Student and Educational Affairs (SEA) International Relations and Scholarships Drs. Marieke te Booij	<u>Faculty:</u> Leiden University Medical Center Drs. Evelien Hack
<b>Address</b>	Gravensteen / Pieterskerkhof 6 P.O. Box 9500 NL-2300 RA Leiden The Netherlands, Email: <a href="mailto:M.T.te.booij@sea.leidenuniv.nl">M.T.te.booij@sea.leidenuniv.nl</a>	Hippocratespad 21 P.O.Box 9600 NL-2300 RC Leiden The Netherlands
<b>Phone and Fax numbers</b>	T: +31 71 527 7287 F: +31 71 527 7298	T: +31 71 5268700 F: +31 71 5268255
<b>Email</b>	<a href="mailto:r.c.davison@sea.leidenuniv.nl">r.c.davison@sea.leidenuniv.nl</a> (Admission information); <a href="mailto:intoff@lumc.nl">intoff@lumc.nl</a> <a href="mailto:m.b.dahl@sea.leidenuniv.nl">m.b.dahl@sea.leidenuniv.nl</a> (Programme information)	

**APPLICATION**

<b>Deadlines</b>	Fall Semester + Full Year:	1 April
	Spring Semester:	15 October
<b>Language requirements</b>	A level of English similar to that reflected by a score of 6.5 on the Academic IELTS test.	
<b>Online application and further information</b>	In our online application students are prompted to download a nomination form for their home university co-ordinator to sign. Once an application is complete, if the student meets the admission criteria, course requests are forwarded to the relevant faculty for evaluation. <a href="http://prospectivestudents.leiden.edu/programmes/study-abroad/application/application.html">http://prospectivestudents.leiden.edu/programmes/study-abroad/application/application.html</a>	

**PRACTICAL**

<b>Website for non-degree students</b>	<a href="http://www.prospectivestudents.leiden.edu/programmes/study-abroad/">http://www.prospectivestudents.leiden.edu/programmes/study-abroad/</a>
<b>Accommodation</b>	Due to the large demand for student housing at Leiden University, space is limited. For the best chance of securing housing through the university, students should ensure they pay the housing deposit prior to the housing deadline of June 1 <sup>st</sup> for the Fall semester and November 15 <sup>th</sup> for the Spring semester, even if they have not yet been admitted to the programme. In the unfortunate case students are not admitted, the deposit will be refunded. <a href="http://www.studenthousing.leiden.edu/">http://www.studenthousing.leiden.edu/</a>



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<p><b>Visa and residence permits</b></p>	<p>Students with a non-EU nationality must get a Dutch residence permit, and in many cases, an entry visa to the Netherlands as well. Please keep in mind that this applies to all Erasmus students with a non-EU passport, even if they have a student residence permit in another Schengen country. Once a student has been admitted to an exchange period at Leiden University, the Admissions Office will work with the student to apply for these documents on their behalf. Students should note that there is a fee of €600 for visas/permits. To allow enough time to obtain these documents, it is imperative that all Erasmus students who are non-EU citizens submit their applications to Leiden before the abovementioned deadlines.</p> <p><a href="http://www.prospectivestudents.leiden.edu/practical-info/visa/">http://www.prospectivestudents.leiden.edu/practical-info/visa/</a>.</p>
<p><b>Insurance</b></p>	<p>All students are obliged to have health insurance to cover any medical costs incurred during their stay. We strongly recommend that students ensure they have medical insurance before their arrival. We also highly recommend that all students take out liability insurance to cover any accidental damage caused to other persons or property during their stay.</p> <p><a href="http://prospectivestudents.leiden.edu/practical-info/insurance/insurance.html">http://prospectivestudents.leiden.edu/practical-info/insurance/insurance.html</a></p>
<p><b>Estimated living expenses</b></p>	<p>On average, at least €800 – 950 per month</p> <p><a href="http://students.leiden.edu/your-study/finances/study-living-costs.html">http://students.leiden.edu/your-study/finances/study-living-costs.html</a></p>
<p><b>Arrival</b></p>	<p>There is a train that runs directly from Schiphol Airport to Leiden Central station (about 20 minutes travel time). On arrival in Leiden, students should report to the Visitor Centre directly across from Leiden Central Station.</p>
<p><b>International Student Network (ISN)</b></p>	<p>International student group, organizes events and opportunities to contact Dutch and other international students for questions and to make friends. To find out more about the International Student Network, go to their facebook page (search for “ISN Leiden”).</p>
<p><b>International Student Adviser</b></p>	<p>Leiden University’s International Student Adviser, Ms Jantien Delwel, can help students with all types of practical advice about their study and stay in Leiden. She will find answers for them or refer them to the right person.</p> <p><a href="http://www.students.leiden.edu/your-study/guidance/practical-advice/practical-advice.html">http://www.students.leiden.edu/your-study/guidance/practical-advice/practical-advice.html</a></p>
<p><b>International Student Counsellor</b></p>	<p>Our International Student Counsellor, Mrs. O’Connor, is a native English speaker. She offers various workshops as well as private counselling sessions.</p> <p><a href="http://students.leiden.edu/your-study/guidance/coaching/counselling-international-students.html">http://students.leiden.edu/your-study/guidance/coaching/counselling-international-students.html</a></p>
<p><b>International student support services</b></p>	<p>For information about other types of support services available to international students, please see <a href="http://www.students.leiden.edu/your-study/guidance/">http://www.students.leiden.edu/your-study/guidance/</a></p>
<p><b>Emergency number</b></p>	<p>From NL: 071 527 66 66      From abroad: +31 71 527 66 66</p>



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**ACADEMIC**

<b>Academic calendar</b>	<a href="http://www.students.leiden.edu/your-study/study-facilities/academic-calendar.html">http://www.students.leiden.edu/your-study/study-facilities/academic-calendar.html</a>	
<b>Recommended arrival dates</b>	1st semester:	Friday 16 August 2013
	2nd semester:	Thursday 16 January 2014
<b>Semester dates</b>	1st semester, from / to:	2 September 2013 – 17 January 2014
	2nd semester, from / to:	20 January – 29 June 2014
<b>Introduction Programme (Orientation)</b>	1st semester:	19 – 23 August 2013
	2nd semester:	30 – 31 January 2014
<b>Acculturation weeks</b>	Dates TBA; about 10 days in the second half of August. This programme has room for 50-125 students and offers an in-depth introduction to Dutch academic life. There is a fee associated with the Acculturation weeks; in 2011 this was €200.	
<b>Courses available to non-degree students</b>	Please see our E-prospectus: <a href="http://www.prospectivestudents.leiden.edu/programmes/study-abroad/courses-exchange-programme/courses-in-english.html">http://www.prospectivestudents.leiden.edu/programmes/study-abroad/courses-exchange-programme/courses-in-english.html</a> .	
<b>Languages of instruction</b>	English and Dutch. See E-prospectus (link above) for information on course content and language.	
<b>Credit system used</b>	ECTS. Most courses carry a load of 5 or 10 ECTS credits.	
<b>Standard course load</b>	20-30 ECTS per semester for non-degree students. 30 ECTS is the standard full-time load for Dutch students. 1 ECTS equals 28 hrs of study, including contact hours and self study.	
<b>Language courses</b>	Language courses are not available as regular exchange program courses. Our Academic Language Centre offers language courses for a fee. <a href="http://hum.leiden.edu/languagecentre/">http://hum.leiden.edu/languagecentre/</a>	
<b>Course registration</b>	Preliminary course registration occurs at the time of admission to the exchange programme. Finalizing registration occurs prior to the start of the semester. The process for confirming registration differs per faculty; students are advised to attend the International Student Introduction Programme for further instructions. Questions regarding course registration after arrival should be directed to the Academic Co-ordinator at the faculty responsible for the course a student wishes to take. <a href="http://prospectivestudents.leiden.edu/programmes/study-abroad/courses/contact.html">http://prospectivestudents.leiden.edu/programmes/study-abroad/courses/contact.html</a>	
<b>Examinations</b>	Many exams for courses in English available to foreign exchange students are held so that students may return home by the end of December. There is, however, no guarantee that this will be possible.	
<b>Transcript issuance</b>	For Fall students: mid-February to mid-March For Spring and Full-Year students: mid-June to mid-August Please note that this is an indication only, unfortunately we are unable to give a guarantee with respect to transcript issuance dates.	