

FACT SHEET FOR EXCHANGE STUDENTS

Name of the Institution	Universiteit Antwerpen – UNIVERSITY OF ANTWERP
Head of the Institution	Alain VERSCHOREN, Rector
(European) University code Erasmus University Charter	B ANTWERP01 103466-IC-1-2007-1-BE-ERASMUS-EUCX-1, 2007-2013
Website	www.uantwerpen.be

Address INTERNATIONAL RELATIONS OFFICE	Gratiekapelstraat 10 BE-2000 Antwerpen – BELGIUM
Head of the office	Mr. Piet VAN HOVE – international@uantwerpen.be
Institutional exchange co-ordinator	Ms. Patricia DE CLOPPER T + 32 3 265 4348 - patricia.declopper@uantwerpen.be
Bilateral agreements	Ms. Hilde DIDDEN T + 32 3 265 4431 – hilde.didden@uantwerpen.be
Student mobility	Ms. Sharon WILLEMS (incoming students) T + 32 3 265 4961 - sharon.willems@uantwerpen.be Ms. Jill AERTS (outgoing students) T + 32 3 265 4632 - jill.aerts@uantwerpen.be
Fax nr	+ 32 3 265 41 42
Website	www.uantwerpen.be/internationalexchange

ADMISSION PROCEDURE FOR EXCHANGE STUDENTS

The Admission Procedure for exchange students coming to the University of Antwerp includes **two mandatory phases**:

1. The home university **nominates** the student to the University of Antwerp
2. The student submits the **application** to the University of Antwerp

The University of Antwerp is using the **online management system** 'Mobility-Online' for the admission procedure and the administration of the student mobility.

NOMINATION: Deadlines and procedures for UNIVERSITIES

Nominations are only accepted **within the deadlines** and through the **nomination template** of the University of Antwerp (excel table) which is sent to all partner universities in advance. The completed nominations list and related questions should be sent to the International Office, sharon.willems@uantwerpen.be.

Deadlines for nomination

1st semester and full academic year students:

- **15 APRIL 2013**, if the student needs a visa to study in Belgium
- **1 MAY 2013**, for nationals of the European Union, Norway, Iceland, Liechtenstein, Monaco, Switzerland

The **Faculty of Applied Economics** has only **one NOMINATION deadline**: **15 April/1 May 2013**

2nd semester students (EXCEPT FOR STUDENTS IN ECONOMICS/BUSINESS):

- **1 OCTOBER 2013**, if the student needs a visa to study in Belgium
- **15 OCTOBER 2013**, for nationals of the European Union, Norway, Iceland, Liechtenstein, Monaco, Switzerland

APPLICATION: Deadlines and procedures for STUDENTS

Nominated students apply for admission through the online management system 'Mobility-Online'. Once nominated, they receive the necessary information by email in order to submit their application. All required documents should be uploaded by the deadline in the workflow in Mobility Online. A manual is available at www.uantwerpen.be/internationalexchange

No applications will be accepted after the deadline.

Deadlines for student applications

Applications for 1st semester and full academic year

- **1 MAY 2013**, if the student needs a visa to study in Belgium
- **1 JUNE 2013**, for nationals of the European Union, Norway, Iceland, Liechtenstein, Monaco, Switzerland

Applications for 2nd semester

- **1 NOVEMBER 2013** if the student needs a visa to study in Belgium
- **15 NOVEMBER 2013**, for nationals of the European Union, Norway, Iceland, Liechtenstein, Monaco, Switzerland

NOTE:

- The **Faculty of Applied Economics** maintains only **one APPLICATION deadline: 1 May/1 June 2013**
- Applicants for study or an internship at the **Faculty of Medicine** should contact Ms. Tina De Roeck by email (tina.deroeck@uantwerpen.be) well in advance and before submission of their application in Mobility-Online. In case of a clinical medical training students need a **written confirmation** from the faculty before they can finalize their application.

All applications are processed on an ongoing basis. Students receive an email with the decision in principle within 4 weeks after the application deadline. Once accepted as an exchange student, you can print out **the acceptance letter** from your workflow in Mobility Online. Students who require a visa to study in Belgium will additionally receive an official **invitation letter**. This letter will be sent by regular post to your home address.

ACADEMIC CALENDAR – www.uantwerp.be/en/about-uantwerp/news/academic-calendar

First semester	Orientation days: 19 & 20 September 2013	Second semester	Orientation days: 6 & 7 February 2014
	Beginning of term: 23 September Christmas break: 23 December - 3 January Exam period: 6 January - 31 January End of term: 31 January Semester break: 3 – 7 February		Beginning of term: 10 February Easter break: 7 April - 18 April Exam period: 26 May – 28 June Announcement of exam results : 30 June - 4 July End of term: 4 July

ACADEMIC INFORMATION

All **study programmes** at the University of Antwerp are measured in terms of **ECTS credits**. Bachelor programmes count 180 credits, master programmes 60 up to 240 credits depending on the field of study. A full-time workload amounts to 60 credits per academic year. Most courses at the University of Antwerp are assigned an ECTS value of 3 or 6 credits.

When applying for admission exchange students need to formulate a sound study programme. **In principle students need to take up 30 credits per semester and exchange students are strongly advised to sign up for a minimum of 20 credits.** Students can choose courses from faculties other than their own, but limited to two courses per faculty and subject to written approval. The course catalogue can be found on www.uantwerpen.be/internationalexchange. Most bachelor courses are taught in Dutch. However all faculties offer courses and seminars or a year-programme in English to accommodate international students.

For approval of the study programme a **Learning Agreement** with the course selection and the number of credits needs to be set up and signed by yourself, your home institution and the University of Antwerp **before the exchange period starts**. This document is generated by the online management system 'Mobility Online' when you start your application.

LANGUAGE REQUIREMENTS & DUTCH LANGUAGE COURSES

To communicate adequately and to attend classes in English successfully during your study period in Antwerp a sufficient level of English knowledge is essential. Level B2 (CFR) or TOEFL min. score 57 or IELTS min. 4.0 or Cambridge first certificate is required. Proof of evidence need to be submitted when applying for admission. Accepted certificates are international language tests (TOEFL, IELTS, Cambridge Certificate) or test results from a language institute (from the home university or other). No other certificates are accepted.

In order to attend classes in Dutch successfully and/or to get maximum benefit from your stay in Antwerp, we recommend international students to take a Dutch language course before or during the semester. Even if you attend a programme in English it is advisable to learn some basic Dutch. Information can be found on www.uantwerpen.be/internationalexchange

ACCOMMODATION

If you will be staying in Antwerp **for one semester (less than 6 months)** the housing application is included in the workflow in Mobility Online. If you will be staying longer than 6 months you'll make your own arrangements for housing on the student accommodation market in Antwerp. There is plenty of offer you can book through the database KOTWEB

www.studentkotweb.be/en

Check www.uantwerp.be/en/campus-life/housing/

Deadlines through the university: JUNE 1 and NOVEMBER 15 (same as the admission procedure)

Contact:

Housing Officer, Ms. Martine Depauw, martine.depauw@uantwerpen.be, phone +32 3 265 48 63

University of Antwerp, building G – TPC/B003 (Campus Middelheim)

ORIENTATION DAYS

Right before the start of each semester, all exchange students are welcomed during 2 orientation days. All you need to know about the university, living and studying in Antwerp will be explained. It is also an excellent opportunity to socialize with other international students. The orientation days are the start of the 'Ice-breaking week' organised by Erasmus Student Network.

For a smooth integration It is strongly advised to attend these orientation days.

Dates

1st semester: 19 – 20 September 2013

2nd semester: 6 -7 February 2014

Students are welcomed by their faculty during the first week of classes with specific information on their study in Antwerp.

VISA

Information on www.uantwerpen.be/internationalexchange

INSURANCES

Registration as a student at the University of Antwerp includes accident and third party liability insurance during educational and recreational activities in university buildings, during transfers to and from the university, and during excursions approved by the university.

Health Insurance: www.uantwerp.be/en/education/from-choosing-a-programme-to-graduat/budget-social-facilities/health-insurance/

Fire Insurance: www.uantwerp.be/en/campus-life/housing/fire-insurance/

IMPORTANT WEBSITES

City of Antwerp House of the student: <http://www.antwerpenstudentenstad.be/en/house-student-xl>

Antwerp: <http://www.visitantwerpen.be/>

Flanders : <http://www.visitflanders.com/>

Belgium: http://www.belgium.be/en/about_belgium/

FACULTY OF ARTS

City Campus - Prinsstraat 13 - Rodestraat 14 , 2000 Antwerpen
Administrator's office: **Carine Coolsaet**, bldg R, room R121
 +32 3 265 4237, carine.coolsaet@uantwerpen.be

Campus Zuid - Schildersstraat 41, 2000 Antwerpen
Administrator's office: **Marjan Veeckmans**, room Z.108,
 marjan.veeckmans@uantwerpen.be

History	Maarten Van Ginderachter , bldg D, room D3.16 +32 3 265 4308, maarten.vanginderachter@uantwerpen.be	Applied Language Studies <u>Departmental coordinator</u> <u>Chinese</u> <u>English</u> <u>French</u> <u>German</u> <u>Italian</u> <u>Portuguese</u> <u>Russian</u> <u>Spanish</u>	Christiane Stallaert , room Z.131, christiane.stallaert@uantwerpen.be Wim Haagdorens , room Z.111-112, wim.haagdorens@uantwerpen.be Ingrid Van De Wijer , room Z.111-112, ingrid.vandewijer@uantwerpen.be Isabelle Robert , room Z.111-112, isabelle.robert@uantwerpen.be Leona Van Vaerenbergh , room Z.231, leona.vanvaerenbergh@uantwerpen.be Rosario Gennaro , room Z.111-112, rosario.gennaro@uantwerpen.be Gert Vercauteren , room Z.111-112, gert.vercauteren@uantwerpen.be Pieter Boulogne , room Z.111-112, pieter.boulogne@uantwerpen.be Christiane Stallaert , room Z.131, christiane.stallaert@uantwerpen.be
Philosophy	Hendrik Opdebeeck , bldg D, room D4.27 +32 3 265 4152, hendrik.opdebeeck@uantwerpen.be		
Linguistics & Literature <u>Dutch</u> <u>English</u> <u>French</u> <u>German</u> <u>Italian</u> <u>Spanish</u> <u>Theatre, Film and Literature Studies</u> <u>Departmental Coordinator</u>	Dominiek Sandra , bldg D, room D1.09 +32 3 265 4247, dominiek.sandra@uantwerpen.be Frank Brisard , bldg D, room D1.33 +32 3 265 4269, frank.brisard@uantwerpen.be Patrick Dendale , bldg R, room R2.11 +32 3 265 4236, patrick.dendale@uantwerpen.be Tanja Mortelmans , bldg D, room D1.28 +32 3 265 4264, tanja.mortelmans@uantwerpen.be Dieter Vermandere , bldg R, room R2.28 +32 3 265 4801, dieter.vermandere@uantwerpen.be Miguel Norbert Ubarri , bldg R, room R223 +32 3 265 4573, miguel.norbertubarri@uantwerpen.be Luc Van den Dries , bldg D, room D2.09 +32 3 265 4304, luc.vandendries@uantwerpen.be Patrick Dendale , bldg R, room R2.11 +32 3 265 4236, Patrick.dendale@uantwerpen.be		

FACULTY OF DESIGN SCIENCES

Campus Mutsaard, Mutsaardstraat 31, 2000 Antwerpen

FACULTY OF SCIENCES

Groenenborgerlaan 171, 2020 Antwerpen

<u>Architecture</u>	Jo Meers , room H111, +32 3 205 6170, joseph.meers@uantwerpen.be	<u>Bio-engineering</u>	Roeland Samson , bldg V, room V6.08 +32 3 265 3437, roeland.samson@uantwerpen.be
<u>Interior Architecture</u>	Steven Stals , room H1.6, +32 3 205 6174, stephaan.stals@uantwerpen.be	<u>Biology</u>	Ivan Nijs , Campus Drie Eiken, bldg C, room C0.12, +32 3 265 2257, ivan.nijs@uantwerpen.be <i>Backup (when absent):</i> Han Asard , bldg U, room U6.15 +32 3 265 3638, han.asard@uantwerpen.be
<u>Conservation of Monuments and Sites</u>	Dirk Laporte , room H1.6, +32 3 205 6174, dirk.laporte@uantwerpen.be	<u>Chemistry</u>	Christian Johannessen , bldg V, room G.V.015, +32 3 265 3505, christian.johannessen@uantwerpen.be
<u>Urban Design and Spatial Planning</u>	Hendrik Van Geel , room H1.6, +32 3 205 6174, Hendrik.vangeel@uantwerpen.be	<u>Mathematics</u>	Karim Johannes Becher , bldg G, room G.224, +32 3 265 3377, karimjohannes.becher@uantwerpen.be
<u>Product Development</u>	Linda Scheelen , room A3.10, +32 3 205 6174, linda.scheelen@uantwerpen.be	<u>Computer Science</u>	Hans Vangheluwe , bldg G, room G.330, +32 3 265 3291, hans.vangheluwe@uantwerpen.be
<u>Conservation and Restoration</u>	Carolina Van der Star , +32 3 213 7134, carolina.vanderstar@artesis.be	<u>Physics</u>	Milorad Milosevic , bldg G, room G.U.216 +32 3 265 3662, milorad.milosevic@uantwerpen.be
<u>Administrator's office</u>	Magali Sloomans , room H1.5 +32 3 205 6174, magali.sloomans@uantwerpen.be	<u>Administrator's office</u>	Pieter Caris , bldg T, room T.111 +32 3 265 32240 Pieter.caris@uantwerpen.be

FACULTY OF APPLIED ENGINEERING <i>Campus Hoboken, Salesianenlaan 30, 2660 Antwerpen</i> <i>Campus Paardenmarkt, Paardenmarkt 92, 2000 Antwerpen</i>		FACULTY OF APPLIED ECONOMICS <i>City Campus, Prinsstraat 13, 2000 Antwerpen</i>	
<u>Construction,</u> <u>Chemistry,</u> <u>Electromechanics,</u> <u>Electronics - ICT</u>	Sofie Krol , Campus Hoboken, bldg A, room 036, +32 3 613 1727, sofie.krol@uantwerpen.be	<u>Administrator's Office</u>	Liliane Van Hoof , bldg Z, room Z2.04 +32 3 265 5028, liliane.vanhoof@uantwerpen.be Gerda Boeckx , bldg A, room A0.02 +32 3 265 4798, gerda.boeckx.1@uantwerpen.be
FACULTY OF LAW <i>City campus – Venusstraat 23, 2000 Antwerpen</i>		FACULTY OF POLITICAL AND SOCIAL SCIENCES <i>City Campus - Sint-Jacobstraat 2, 2000 Antwerpen</i>	
<u>IELSP study programme</u>	Anne-Marie Van den Bossche , bldg Ve23, room Ve23.2.53, +32 3 265 5834, Anne-Marie.VanDenBossche@uantwerpen.be www.uantwerpen.be/nl/onderwijs/aanbod/pavo-internat-european-legal-studies/profile/	<u>Communication Sciences</u>	erasmus-com@uantwerpen.be
<u>Agreements</u>	Georgios Pavlakos , bldg SV, room 279 +32 3 265 4778, georgios.pavlakos@uantwerpen.be	<u>Political Sciences</u>	erasmus-pol@uantwerpen.be
<u>Administrator's Office</u>	Mieke Briels , bldg Ve23, room Ve23.0.24 +32 3 265 5857, mieke.briels@uantwerpen.be	<u>Sociology</u>	erasmus-soc@uantwerpen.be
		<u>Administrator's Office</u>	Piet De Vroede , bldg M, room M2.33, +32 3 265 5283, piet.devroede@uantwerpen.be
FACULTY OF MEDICINE AND HEALTH SCIENCES <i>Campus Drie Eiken, Universiteitsplein 1 - Building S, 2610 Antwerpen</i> <i>Campus Merksem, Van Aertselaerstraat 31, 2170 Antwerpen</i>		FACULTY OF PHARMACEUTICAL, BIOMEDICAL AND VETERINARY SCIENCES <i>Campus Drie Eiken, Universiteitsplein 1, 2610 Antwerpen</i>	
<u>Medicine</u>	Karel Van Liempt , bldg S, room S1.52 +32 3 265 2503 karel.vanliempt@uantwerpen.be	<u>Pharmaceutical Sciences</u>	Paul Cos , bldg S, room S7.26 +32 3 265 2628, paul.cos@uantwerpen.be
<u>Rehabilitation Sciences & Physiotherapy</u>	Ulrike Van Daele , bldg S, room S.121, +32 3 265 2859, ulrike.vandaele@uantwerpen.be Dirk Vissers , bldg S, room S.121, +32 3 641 8265, dirk.vissers@uantwerpen.be	<u>Biomedical Sciences</u>	Nora De Clerck , bldg N, room N0.11 +32 3 265 2880, nora.declerck@uantwerpen.be
<u>Administrator's office</u>	Tina De Roeck , Campus Drie Eiken, bldg S, room S0.33, +32 3 265 2637, tina.deroeck@uantwerpen.be	<u>Biochemistry</u>	Sylvia Dewilde , bldg T, room T1.26 +32 3 265 2323, sylvia.dewilde@uantwerpen.be
		<u>Veterinary Medicine</u>	Chris Van Ginneken , bldg U, room U0.15, +32 3 265 2435, chris.vanginneken@uantwerpen.be
		<u>Administrator's office</u>	Ann Meulemans , bldg S, room S1.22, +32 3 265 2328, ann.meulemans@uantwerpen.be
INSTITUTE OF DEVELOPMENT POLICY AND MANAGEMENT <i>City Campus, Lange Sint-Annastraat 7, 2000 Antwerp</i>		INSTITUTE FOR EDUCATION AND INFORMATION SCIENCES <i>City Campus, Venusstraat 35, 2000 Antwerpen</i>	
<u>Development Studies</u>	Nathalie Holvoet , bldg S, room S.137 +32 3 265 5653, nathalie.holvoet@uantwerpen.be	<u>Teacher Training</u>	Peter Van Petegem , bldg Ve35, room Ve35.4.06, +32 3 265 4705, peter.vanpetegem@uantwerpen.be
<u>Administrator's office</u>	Greet Annaert , bldg S, room S127 +32 3 265 5942, greet.annaert@uantwerpen.be	<u>Training and Educational Sciences</u>	Jan Vanhoof , bldg Ve35, room Ve35.2.03 +32 3 265 4512, jan.vanhoof@uantwerpen.be
INSTITUTE OF ENVIRONMENT AND SUSTAINABLE DEVELOPMENT <i>Universiteitsplein 1- building P, 2610 Antwerpen (Wilrijk)</i>			
<u>Environmental Sciences</u>		Sarah Verberckmoes , Campus Drie Eiken, bldg P, room P0.01 +32 3 265 2125, sarah.verberckmoes@uantwerpen.be	